

## **ATTACHMENT B**

### **WTNH/WCTX 2007-2009 and 2008-2009 Recruitment Documentation**

# 2007-2008 Positions Recruitment Documentation

# Position 1

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: Web Producer - AP
2. Station: WTNH
3. Date Position Opened: 10/31/07
4. Date Position Filled: 12/13/07
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name

Date

Recruitment Source

12/15/07	Internet WTNH.com ✓
11/24/07	monster ✓
11/20/07	TV jobs ✓ TV SP4
12/16/07	NAB ✓
11/19/07	monster ✓
12/5/07	WTNH.com ✓
12/5/07	Internet WTNH.com ✓

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: 7

3. Total number of applicants for this job: 20

**III. Hiree**

Person ultimately hired for this position: \_\_\_\_\_

Name: \_\_\_\_\_

Recruitment Source: WtNfl.Om

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_  
*LA TV Internet postings*

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_  
*CEO Email*

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_  
*CEO phone line*

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_  
*WTHH.com*

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

Monster.com  
TV SPY

## WTNH/WCTX Television

### Job Posting:

### ASSOCIATE PRODUCER-Full Time

WTNH and WTNH.com is seeking a full-time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

### PRIMARY JOB RESPONSIBILITIES:

- Works with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts.
- Writes and edits news stories for website, including coordination of relevant photos and video for each story.
- Helps maintain special content areas of website as needed.
- Helps stream video of live breaking news and special event coverage to website.
- Has ability to supplement news and feature coverage through links to outside sources.
- Maintains accuracy of stories by double-checking any necessary facts.

### QUALIFICATIONS:

- Bachelors degree in journalism, mass communications or related field.
- Experience working in a broadcast or online news organization required.
- Demonstrable ability in news copywriting and editing. (A writing test may be required)
- Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow)
- Knowledge of web protocols and standards
- Knowledge of image and video handling software for websites would be helpful.
- Ability to work various shifts including nights and weekends is required.

If you are interested in this position, please forward your resume to:

Jen Piscopo

Newsroom Coordinator

WTNH Television

8 Elm Street

New Haven, CT 06510

Or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)

Please no phone calls.

WTNH/WCTX is an Equal Opportunity Employer that supports diversity in our workforce. All qualified applicants are encouraged to apply. A successful pre-employment background check and drug screening is required.

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Monster.com | Help | Contact Us

Logged in: Jen Piscopo | October 31, 2007  
Log out[Home](#)[Quick Buy](#)[Products](#)[Post & Manage Jobs](#)[Find & Manage Candidates](#)[Resource Center](#)[Account](#)[Edit Job Info](#)[Details](#)[Auto-Reply](#)[Actions](#) ([Learn more](#))[Edit Job](#) | [Copy Job for New Posting](#) | [Expire Job](#)  
[Renew Job](#) | [Archive Job](#) | [See Candidates](#)**This job is posted in the following Categories and Search Areas:**

Arts, Entertainment, and Media

US-CT-New Haven

Active

64726361

[Edit Categories and Search Areas](#)[Associate Producer](#) [Preview Job](#)

Company: WTNH

Status: Active

**Job Description****WTNH/WCTX Television****Job Posting:****ASSOCIATE PRODUCER-Full Time**

WTNH and WTNH.com is seeking a full-time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

**PRIMARY JOB RESPONSIBILITIES:**

- Works with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts.
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- Helps maintain special content areas of website as needed.
- Helps stream video of live breaking news and special event coverage to website.
- Has ability to supplement news and feature coverage through links to outside sources.
- Maintains accuracy of stories by double-checking any necessary facts.

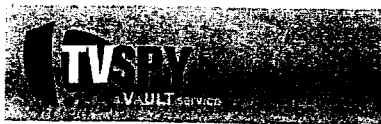
**QUALIFICATIONS:**

- Bachelors degree in journalism, mass communications or related field.
- Experience working in a broadcast or online news organization required.
- Demonstrable ability in news copywriting and editing. (A writing test may be required)
- Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow)
- Knowledge of web protocols and standards
- Knowledge of image and video handling software for websites would be helpful.
- Ability to work various shifts including nights and weekends is required.

If you are interested in this position, please forward your resume to:

Jen Piscopo  
Newsroom Coordinator  
WTNH Television  
8 Elm Street  
New Haven, CT 06510  
Or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)  
Please no phone calls.

WTNH/WCTX is an Equal Opportunity Employer that supports diversity in our workforce. All qualified applicants are encouraged to apply. A successful pre-employment background check and drug screening is required.


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The Career Hub for Tech Insiders

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**IND TECH JOBS**
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[FREE MEMBERSHIP](#) [GOLD MEMBERSHIP](#) [CORPORATE GOLD MEMBERSHIP](#) [CANCEL MEMBERSHIP](#) [POST JOBS](#) [ADVERTISE](#)
**TVSPY DIRECTORIES**

- COACHES
- HARDWARE
- JOURNALISM SCHOOLS
- NEWS SERVICES
- ORGANIZATIONS
- TALENT AGENTS

**RECRUITING**
**TVSpy Job Bank**

- POST JOBS
- SEARCH JOBS

**Talent & Freelance Directory**

- SEARCH RESUMES
- SEARCH TAPES
- SUBMIT A RESUME
- SUBMIT A TAPE

**Today's Candidate**
**SHOPTALK**

- SUBSCRIBE
- READ NOW
- SHOPTALK ARCHIVES

**EXCHANGE INFO**
**Watercoolers**

- TVSPY WATERCOOLER
- THE SANDBOX
- HOLLYWOOD NETWORK
- MARKETING MATTERS

**Employer Surveys**

- SUBMIT A SURVEY
- SEARCH SURVEYS



## TVSpy Job Bank

### Preview your Job Posting

Your job posting details are listed below. Click "Edit Job" to return to the posting page and "Post Job" to proceed to the billing page.

Length 14 days

Job Title Associate Producer

Category Producers

Location New Haven

Company WTNH

#### Job Description

WTNH and WTNH.com is seeking a full-time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus. **PRIMARY JOB RESPONSIBILITIES:** -Works with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts. -Writes and edits news stories for website, including coordination of relevant photos and video for each story. -Helps maintain special content areas of website as needed. -Helps stream video of live breaking news and special event coverage to website. -Has ability to supplement news and feature coverage through links to outside sources. -Maintains accuracy of stories by double-checking any necessary facts. **QUALIFICATIONS:** -Bachelors degree in journalism, mass communications or related field. -Experience working in a broadcast or online news organization required. -Demonstrable ability in news copywriting and editing. (A writing test may be required) -Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow) -Knowledge of web protocols and standards -Knowledge of image and video handling software for websites would be helpful. -Ability to work various shifts including nights and weekends is required. If you are interested in this position, please forward your resume to: Jen Piscopo Newsroom Coordinator WTNH Television 8 Elm Street New Haven, CT 06510 Or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com) Please no phone calls. WTNH/WCTX is an Equal Opportunity Employer that supports diversity in our workforce. All qualified applicants are encouraged to apply. A successful pre-employment background check and drug screening is required.

[Post Job](#) [Edit Job](#)

**Associate Producer**

Job Location

CT - New Haven

**Job Description**

WTNH is seeking a full time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience is required. Knowledge of online and broadcast content systems is a major plus.

Works well with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts. Writes and edits news stories for website, including coordination of relevant photos and video for each story. Helps maintain special content areas of website as needed. Helps stream video of live breaking news and special event coverage to website. Has ability to supplement news and feature coverage through links to outside sources. Maintains accuracy of stories by double-checking any necessary facts.

Bachelor's Degree in journalism, mass communications or related field. Experience working in a broadcast or online news organization required. Demonstrate ability in news copywriting and editing. (A writing test may be required). Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow). Knowledge of web protocols and standards. Knowledge of image and video handling software for websites would be helpful. Ability to work various shifts including nights and weekends is required.

If you are interested in this position, please forward your resume to: Jen Piscopo, Newsroom Coordinator, WTNH, 8 Elm St, New Haven, CT 06510 or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com). Please no phone calls.

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**Reference Number****Job Specifications**

Industry: Television Station

Job Position Category: News Producer

Position Type: Full-Time

Department: News

Benefits: 401(k), Dental Insurance, Disability Insurance, Health Insurance, Profit Sharing, Paid Training, Paid Vacation, Paid Sick Leave, Stock Options, Tuition Reimbursement

**Job Requirements**

Education: Undergraduate Degree

Travel Level: Minimal

**Contact Information**

Contact Name: Jen Piscopo

Contact E-mail:

  
Back

## Order Acknowledgement for Purchase No.10008951

Please print this document for your records.

Order Placed at 10/30/2007

By Christine Ferrucci

## Billing Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

## Shipping Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

Qty.	Product	Price	Total
1	Associate Producer listing per month SKU:JOB1	\$0.00	\$0.00
Subtotal:			\$0.00
Shipping (Not Required):			\$0.00
Total:			\$0.00

## Payment Information

Payment Type: Not Required

Thank you for your order. You should receive an email confirmation shortly.

[Return to the Career Center](#)



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## [JOB OPPORTUNITIES](#)

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**Title:**

Associate Producer (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

01/30/08

**Location:**

New Haven, CT

**Description:**

WTNH is seeking a full time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

**Responsibilities:**

Works well with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts. Writes and edits news stories for website, including coordination of relevant photos and video for each story. Helps maintain special content areas of website as needed. Helps stream video of live breaking news and special event coverage to website. Has ability to supplement news and feature coverage through links to outside sources. Maintains accuracy of stories by double-checking any necessary facts.

**Requirements:**

Bachelor's Degree in journalism, mass communications or related field. Experience working in a broadcast or online news organization required. Demonstrate ability in news copywriting and editing. (A writing test may be required). Working knowledge of broadcast and web content systems

(iNews, Avid, WorldNow). Knowledge of web protocols and standards. Knowledge of image and video handling software for websites would be helpful. Ability to work various shifts including nights and weekends is required.

**How to Apply:**

If you are interested in this position, please forward your resume to: Jen Piscopo, Newsroom Coordinator, WTNH, 8 Elm Street, New Haven, CT 06510 or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com). Please no phone calls.

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**Contact:**

Jen Piscopo

**Apply By:**

Click [here](#) to return to the main Job Opportunities page.

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[What's New](#) | [Emergency Alert System](#) | [Useful Links](#)  
[Contact Us](#) | [Job Opportunities](#)

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## Associate Producer - Full Time

Posted Oct. 30, 2007

WTNH and WTNH.com is seeking a full-time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading web site.

The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

### PRIMARY JOB RESPONSIBILITIES:

- Works with all news department staff to gather information and field reports to produce completed stories for web site and/or television newscasts.
- Writes and edits news stories for web site, including coordination of relevant photos and video for each story.
- Helps maintain special content areas of web site as needed.
- Helps stream video of live breaking news and special event coverage to web site.
- Has ability to supplement news and feature coverage through links to outside sources.
- Maintains accuracy of stories by double-checking any necessary facts.

### QUALIFICATIONS:

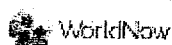
- Bachelors degree in journalism, mass communications or related field.
- Experience working in a broadcast or online news organization required.
- Demonstrable ability in news copywriting and editing. (A writing test may be required)
- Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow)
- Knowledge of web protocols and standards
- Knowledge of image and video handling software for web sites would be helpful.
- Ability to work various shifts including nights and weekends is required.

If you are interested in this position, please forward your resume to:

Jen Piscopo  
Newsroom Coordinator  
WTNH Television  
8 Elm Street  
New Haven, CT 06510

Or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)  
Please no phone calls.

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## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Tuesday, October 30, 2007 3:53 PM  
**To:** Amy Wilson (awilson@cc.albertus.edu); Bridget Lichtinger (belichti@syr.edu); Collegiate Broadcasters (cbjob@mailman.rice.edu); Corace Levine (Grace.Levine@quinnipiac.edu); Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu); 'Doris Dumas NAACP'; Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu); 'Dr. Linda Perry'; 'eastern'; George Sutherland (gsutherland@ulgh.org); Geraldine Lombard (lombardg@briarwood.edu); Jack Tinker (jrtin@conncoll.edu); Jerry Allen (JLAllen@Newhaven.edu); Katie Slater (careercenter@sjc.edu); Linda Domenitz (ldomenitz@ccc.commnet.edu); 'Media Line\* Mark Shilstone Media Line .com'; National Association of Hispanic Journalists; Prof Jerry Dunklee (dunkleej1@southernct.edu); Roberta DiFelica (Rdifelice@nvcc.commnet.edu); 'SCSU'; Suzanne Wall (yurkowall@albertus.edu); Yanmin Yu (Yanmin@bridgeport.edu)  
**Subject:** WTNH/WCTX Job Openings - 10/30/07  
**Importance:** High  
**Attachments:** Current Job Openings 10-30-07 EEO.doc

Hello All,

Attached are the current job openings for WTNH/WCTX. Please post accordingly.

Thank you,

Christine Ferrucci

Executive Assistant

WTNH/MYTV9

ph 203-784-8826 fx 203-782-1652

email: [christine.ferrucci@wtnh.com](mailto:christine.ferrucci@wtnh.com)

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10/30/2007





## News Department

### **Associate Producer**

WTNH and WTNH.com is seeking a full time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

Primary job responsibilities include, working with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts. Write and edits news stories for website, including coordination of relevant photos and video for each copy. Helps maintain special content areas of website as needed. Helps stream video of live breaking news and special event coverage to website. Has ability to supplement news and feature coverage through links to outside sources. Maintains accuracy of stories by double-checking any necessary facts. Bachelor's Degree in journalism, mass communications or related fields. Experience working in a broadcast or online news organization required. Demonstrate ability in news copywriting and editing. (A writing test may be required). Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow). Knowledge of web protocols and standards. Knowledge of image and video handling software for websites would be helpful. Ability to work various shifts including nights and weekends is required.

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## TVSPY JOBS

- COACHES
- HARDWARE
- JOURNALISM SCHOOLS
- NEWS SERVICES
- ORGANIZATIONS
- TALENT AGENTS

## RECRUITING

### TVSpy Job Bank

- POST JOBS
- SEARCH JOBS

### Talent & Freelance

#### Directory

- SEARCH RESUMES
- SEARCH TAPES
- SUBMIT A RESUME
- SUBMIT A TAPE

### To day's Candidate

## SHOP TALK

- SUBSCRIBE
- READ NOW
- SHORTTALK ARCHIVES

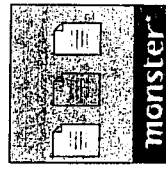
## SEARCH ENGINE

### Watercoolers

- TVSPY WATERCOOLER
- THE SANDBOX
- HOLLYWOOD NETWORK
- MARKETING MATTERS

### Employer Surveys

- SUBMIT A SURVEY
- SEARCH SURVEYS



## TVSpy Job Bank

### Preview your Job Posting

Your job posting details are listed below. Click "Edit Job" to return to the posting page and "Post Job" to proceed to the billing page.

Length	14 days
Job Title	Associate Producer
Category	Producers
Location	New Haven
Company	WTNH

WTNH and WTNH.com is seeking a full-time person to join our news as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience working in an online and/or a broadcast newsroom is required. Know online and broadcast content systems is a major plus. PRIMARY JOBS RESPONSIBILITIES: -Works with all news department staff to gather and field reports to produce completed stories for website and/or television newscasts. -Writes and edits news stories for website, including color relevant photos and video for each story. -Helps maintain special coverage website as needed. -Helps stream video of live breaking news and stories through links to outside sources. -Maintains accuracy of stories by double checking any necessary facts. QUALIFICATIONS: -Bachelors degree in journalism, mass communications or related field. -Experience working in broadcast or online news organization required. -Demonstrable ability in copywriting and editing. (A writing test may be required). -Working knowledge of protocols and web content systems (News, Avid, WorldNow). -Knows protocols and standards. -Knowledge of image and video handling so websites would be helpful. -Ability to work various shifts including night weekends is required. If you are interested in this position, please forward your resume to: Jen Piscopo Newsroom Coordinator WTNH Television 81 New Haven, CT 06510 Or via email to: newsjobs@wtnh.com Please call: WTNH-WCTX is an Equal Opportunity Employer that supports our workforce. All qualified applicants are encouraged to apply. A successful employment background check and drug screening is required.

### Job Description

Post Job    Edit Job



## Current Open Job Positions 10/30/07

### Engineering Department

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#### **Broadcast Maintenance Technician**

Position requires a self-starter possessing strong computer skills with Microsoft Windows and MAC OS and Networking.

This position also requires experience with video servers such as AVID, ISIS, UNITY, Seachange, or HP. Experience with SDI and AES/EBU digital standards, AVID Media Composer, Beta SP/SX, News ENG, Vinten Robotics, Sony Studio Cameras, Telex ADAM RTS & IFB systems and general studio maintenance and studio operations. Comark transmitter operation a plus. Knowledge of troubleshooting to the component level and basic understanding of FCC rules.

Send resumes to:

Angelo Macci, Maintenance Manager  
WTNH-TV  
8 Elm Street  
New Haven, CT 06510

No phone calls please. EOE.

---

**Christine Ferrucci**

**From:** Christine Ferrucci  
**Sent:** Tuesday, October 30, 2007 3:46 PM  
**To:** Lisa Sousa  
**Subject:** WTNH/WCTX Corp Postings  
**Importance:** High  
**Attachments:** Corp template 2.doc

Hi Lisa,

Please include the attached job descriptions for next week's corporate posting.

Thank you,

Christine Ferrucci

Executive Assistant

WTNH/MYTV9

ph 203-784-8826 fx 203-782-1652

email: [christine.ferrucci@wtnh.com](mailto:christine.ferrucci@wtnh.com)

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10/30/2007

**WTNH**

<b><i>Broadcast Maintenance Technician</i></b>	<b><i>Angelo Macci</i></b>	<p>Position requires a self starter possessing strong computer skills with Microsoft Windows and MAC OS and Networking. This position also requires experience with video servers such AVID ISIS, UNITY, Seachange or HP. Experience with SDI and AES/EBU digital standards, AVID Media Composer, Beta SP/SX, News ENG, Vinten Robotics, Sony Studio Cameras, Telex ADAM RTS &amp; IFB systems and general studio maintenance and studio operations. Comark transmitter operation a plus. Knowledge of troubleshooting to the component level and basic understanding of FCC rules. Health care benefits.</p> <p>Send resumes to Angelo Macci, Maintenance Manager, WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE.</p>
<b><i>Associate Producer</i></b>	<b><i>Jen Piscopo</i></b>	<p>WTNH and WTNH.com is seeking a full time person to join our newroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newroom is required. Knowledge of online and broadcast content systems is a major plus. Primary job responsibilities include, working with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts. Write and edits news stories for website, including coordination of relevant photos and video for each copy. Helps maintain special content areas of website as needed. Helps stream video of live breaking news and special event coverage to website. Has ability to supplement news and feature coverage through links to outside sources. Maintains accuracy of stories by double-checking any necessary facts. Bachelor's Degree in journalism, mass communications or related fields. Experience working in a broadcast or online news organization required. Demonstrate ability in news copywriting and editing. (A writing test may be required). Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow). Knowledge of web protocols and standards. Knowledge of image and video handling software for websites would be helpful. Ability to work various shifts including nights and weekends is required.</p> <p>If you are interested in this position, please forward your resume to: Jen Piscopo, Newsroom Coordinator, WTNH, 8 Elm St, New Haven, CT 06510 or via email to <a href="mailto:newsjobs@wnnh.com">newsjobs@wnnh.com</a>. Please no phone calls. WTNH/WCTX is an Equal Opportunity Employer that supports diversity in our workforce. All qualified applicants are encouraged to apply. A successful pre-employment background check and drug screening is required.</p>

## Position 2

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: WEB CONTENT PRODUCER
2. Station: WTNH
3. Date Position Opened: 1/1/08
4. Date Position Filled: 2/18/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☒ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
	<u>1/23/08</u>	<u>EMPLOYEE REFERRAL</u> ✓
	<u>1/24/08</u>	<u>CAREERBUILDER.COM</u> ✓
	<u>1/17/08</u>	<u>WTNH.COM</u> ✓
	<u>1/30/08</u>	<u>?</u> ✓
	<u>1/18/08</u>	<u>CAREERBUILDER.COM</u> ✓
	<u>1/18/08</u>	<u>YAHOO JOBSMASTER</u> ✓
	<u>1/18/08</u>	<u>WTNH.COM</u> ✓

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

2. Total number of people interviewed for this position: 7
3. Total number of applicants for this job: ~~25~~ 52

III. Hiree

Person ultimately hired for this position:

Name: \_\_\_\_\_

Recruitment Source: utah.con

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_



## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 2/21/08

Yes ☒

No ☐

Attach a copy of notice posted.

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☐

No ☐

Name of Third Party: eco email

Date sent: 2/21/08

Attach proof of sending to third party.

Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒

No ☐

Date sent: 2/21/08

Attach a copy of the current list of such organizations.

Attach proof of sending to such organizations.

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒

No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Friday, December 21, 2007 2:26 PM  
**To:** Lisa Sousa  
**Subject:** Corp template - WTNH/WCTX Job Postings  
**Importance:** High  
**Attachments:** Corp template 2.doc

Hi Lisa,

Attached is our template for the WTNH/WCTX job postings. Please update the LINTV corporate postings for your next distribution.

Thank you for your time.

Have a wonderful holiday season!

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



**WTNH**

<b>Broadcast Maintenance Technician</b>	<b>Angelo Macci</b>	<p>Position requires a self starter possessing strong computer skills with Microsoft Windows and MAC OS and Networking. This position also requires experience with video servers such AVID ISIS, UNITY, Seachange or HP. Experience with SDI and AES/EBU digital standards, AVID Media Composer, Beta SP/SX, News ENG, Vinten Robotics, Sony Studio Cameras, Telex ADAM RTS &amp; IFB systems and general studio maintenance and studio operations. Comark transmitter operation a plus. Knowledge of troubleshooting to the component level and basic understanding of FCC rules. Health care benefits.</p> <p>Send resumes to Angelo Macci, Maintenance Manager, WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE.</p>
<b>Web Content Producer</b>	<b>Paul Spingola</b>	<p>Reporting to the Director of Promotion and New Media, the WTNH/WCTX Web Content Producer works closely with the Internet Sales Department, Webmaster and Executive Producer to create and manage online content. This person will be required to interact with internal and external clients to help them achieve their content, marketing and presentation goals on the station's online properties. The position requires a creative, self-motivated individual who can juggle multiple priorities and deadlines.</p> <p>Qualified candidates will have strong communication and organizational skills. Previous experience in web writing and marketing preferred. Strong skills in graphic design and layout are a plus. Please send cover letter, resume and URL's to: Director of Promotion &amp; New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:webjobs@wnnh.com">webjobs@wnnh.com</a>. EOE. No phone calls please. No decision will be made prior to January 4, 2008.</p>
<b>Promotion Coordinator (Part time)</b>	<b>Paul Spingola</b>	<p>WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organization, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standards hours are 10:00am - 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred.</p> <p>Please send resume and samples of work to: Director of Promotion &amp; New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wnnh.com">promojobs@wnnh.com</a>. EOE. No phone calls please. No decision will be made prior to January 4, 2008.</p>

## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Friday, December 21, 2007 10:38 AM  
**To:** 'Amy Wilson (awilson@cc.albertus.edu)'; 'Bridget Lichtinger (belichti@syr.edu)'; 'Collegiate Broadcasters (cbjob@mailman.rice.edu)'; 'Corace Levine (Grace.Levine@quinnipiac.edu)'; 'Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu)'; 'Doris Dumas NAACP'; 'Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu)'; 'Dr. Linda Perry'; 'eastern'; 'George Sutherland (gsutherland@ulgh.org)'; 'Geraldine Lombard (lombardg@briarwood.edu)'; 'Jack Tinker (jrtin@conncoll.edu)'; 'Jerry Allen (JLAllen@Newhaven.edu)'; 'Katie Slater (careercenter@sjc.edu)'; 'Linda Domenitz (ldomenitz@ccc.commnet.edu)'; 'Media Line\* Mark Shilstone Media Line .com'; 'National Association of Hispanic Journalists'; 'Prof Jerry Dunklee (dunkleej1@southernct.edu)'; 'Roberta DiFelica (Rdifelice@nvcc.commnet.edu)'; 'SCSU'; 'Suzanne Wall (yurkowall@albertus.edu)'; 'Yanmin Yu (Yanmin@bridgeport.edu)'  
**Subject:** WTNH/WCTX Job Postings  
**Importance:** High  
**Attachments:** Current Job Openings 12-21-07 EEO.doc

Good Morning & Happy Holidays to All !

Attached is the current job posting for WTNH/WCTX - TV. Please post accordingly.

Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



12/21/2007



## Promotions Department

### **WTNH/WCTX Web Content Producer**

Reporting to the Director of Promotion and New Media, the WTNH/WCTX Web Content Producer works closely with the Internet Sales Department, Webmaster and Executive Producer to create and manage online content. This person will be required to interact with internal and external clients to help them achieve their content, marketing and presentation goals on the station's online properties. The position requires a creative, self-motivated individual who can juggle multiple priorities and deadlines.

Qualified candidates will have strong communication and organizational skills. Previous experience in web writing and marketing preferred. Strong skills in graphic design and layout are a plus. Please send cover letter, resume and URL's to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [webjobs@wtnh.com](mailto:webjobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.

### **Promotion Coordinator (Part time)**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organization, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standard hours are 10:00am - 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred.

Please send resume and samples of work to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.



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## © JOB OPPORTUNITIES

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**Title:**

Web Content Producer (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

03/21/08

**Location:**

New Haven, CT

**Description:**

Reporting to the Director of Promotion & New Media, the WTNH/WCTX Web Content Producer works closely with the Internet Sales Department, Webmaster and Executive Producer to create and manage online content. This person will be required to interact with internal and external clients to help them achieve their content, marketing and presentation goals on the station's online properties. The position requires a creative, self-motivated individual who can juggle multiple priorities and deadlines.

**Responsibilities:****Requirements:**

Qualified candidates will have strong communication and organizational skills. Previous experience in web writing and marketing preferred. Strong skills in graphic design and layout are a plus.

**How to Apply:**

Please send cover letter, resume, and URL's to Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [webjobs@wtnh.com](mailto:webjobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.

**Contact:****Apply By:**

[Click here to return to the main Job Opportunities page.](#)



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## Web Content Producer

Job Location

DC - New Haven

### Job Description

Reporting to the Director of Promotion & New Media, the WTNH/WCTX Web Content Producer works closely with the Internet Sales Department, Webmaster and Executive Producer to create and manage online content.

This person will be required to interact with internal and external clients to help them achieve their content, marketing, and presentation goals on the station's online properties. The position requires a creative, self-motivated individual who can juggle multiple priorities and deadlines.

Qualified candidates will have strong communication and organizational skills. Previous experience in web writing and marketing preferred. Strong skills in graphic design and layout are a plus.

Please send cover letter, resume and URL's to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [webjobs@wtnh.com](mailto:webjobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.

Reference Number

### Job Specifications

Industry: Television Station

Job Position Category: Other (please specify)

Position Type: Full-Time

Department: Promotions & New Media

Benefits: 401(k), Dental Insurance, Disability Insurance, Health Insurance, Life Insurance, Profit Sharing, Paid Training, Paid Vacation, Paid Sick Leave, Stock Options, Tuition Reimbursement

### Job Requirements

Travel Level: Minimal

### Contact Information

Contact E-mail: [webjobs@wtnh.com](mailto:webjobs@wtnh.com)

Order Acknowledgement for Purchase No.10009480  
Please print this document for your records.

Order Placed at 12/21/2007  
By Christine Ferrucci

Billing Address  
WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

Shipping Address  
WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

Qty.	Product	Price	Total
1	Web Content Producer listing per month SKU:JOB1	\$0.00	\$0.00
Subtotal:			\$0.00
Shipping (Not Required):			\$0.00
Total:			\$0.00

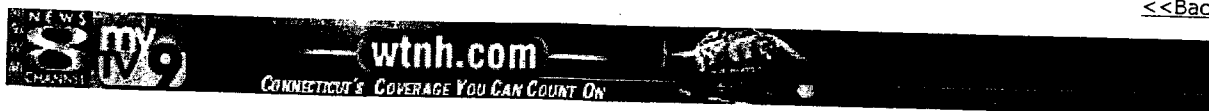
Payment Information

Payment Type: Not Required

Thank you for your order. You should receive an email confirmation shortly.

Return to the Career Center

[<<Back](#)



## WTNH/WCTX Web Content Producer

Posted Dec. 21, 2007

(WTNH) \_ Reporting to the Director of Promotion and New Media, the WTNH/WCTX Web Content Producer works closely with the Internet Sales Department, Webmaster and Executive Producer to create and manage online content.

This person will be required to interact with internal and external clients to help them achieve their content, marketing and presentation goals on the stations' online properties. The position requires a creative, self motivated individual who can juggle multiple priorities and deadlines.

Qualified candidates will have strong communication and organizational skills. Previous experience in web writing and marketing preferred. Strong skills in graphic design and layout are a plus.

Please send cover letter, resume and URLs to:

Director of Promotion & New Media  
WTNH-TV  
8 Elm Street  
New Haven, CT. 06510

or e-mail to [webjobs@wtnh.com](mailto:webjobs@wtnh.com).

EOE. No phone calls please. No decision will be made prior to January 4, 2008.



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# New Haven Register.com

[PLACE A CLASSIFIED AD](#)[CAREERS: Positions Wanted - Looking for a Job](#)[Home](#)[Account Information](#) | [Step 1. Create New Ad](#) | [Logout](#)

Welcome, KAREN BLANK

<a href="#">Edit</a>	<u>Name of Ad</u>	<u>Start Date</u>	<u>Status</u>	
	Web Content Producer	12/27/2007	IN WORK	<a href="#">Delete</a>
<a href="#">Edit</a>	Promotion Coordinator	12/27/2007	IN WORK	<a href="#">Delete</a>

# New Haven Register.com

PLACE A CLASSIFIED AD

CAREERS: Positions Wanted · Looking for a Job



## Confirmation

[Print this Page](#) | [Create New Ad](#) | [Home](#) | [Logout](#)

Your order has been sent to the publisher.

Your credit card will be billed **\$533.30**

Your confirmation number is **E46063.1**

Your Ad is scheduled to run on these date(s):

New Haven Register: **12/27/2007, 12/28/2007, 12/29/2007, 12/30/2007, 12/31/2007, 01/01/2008, 01/02/2008**

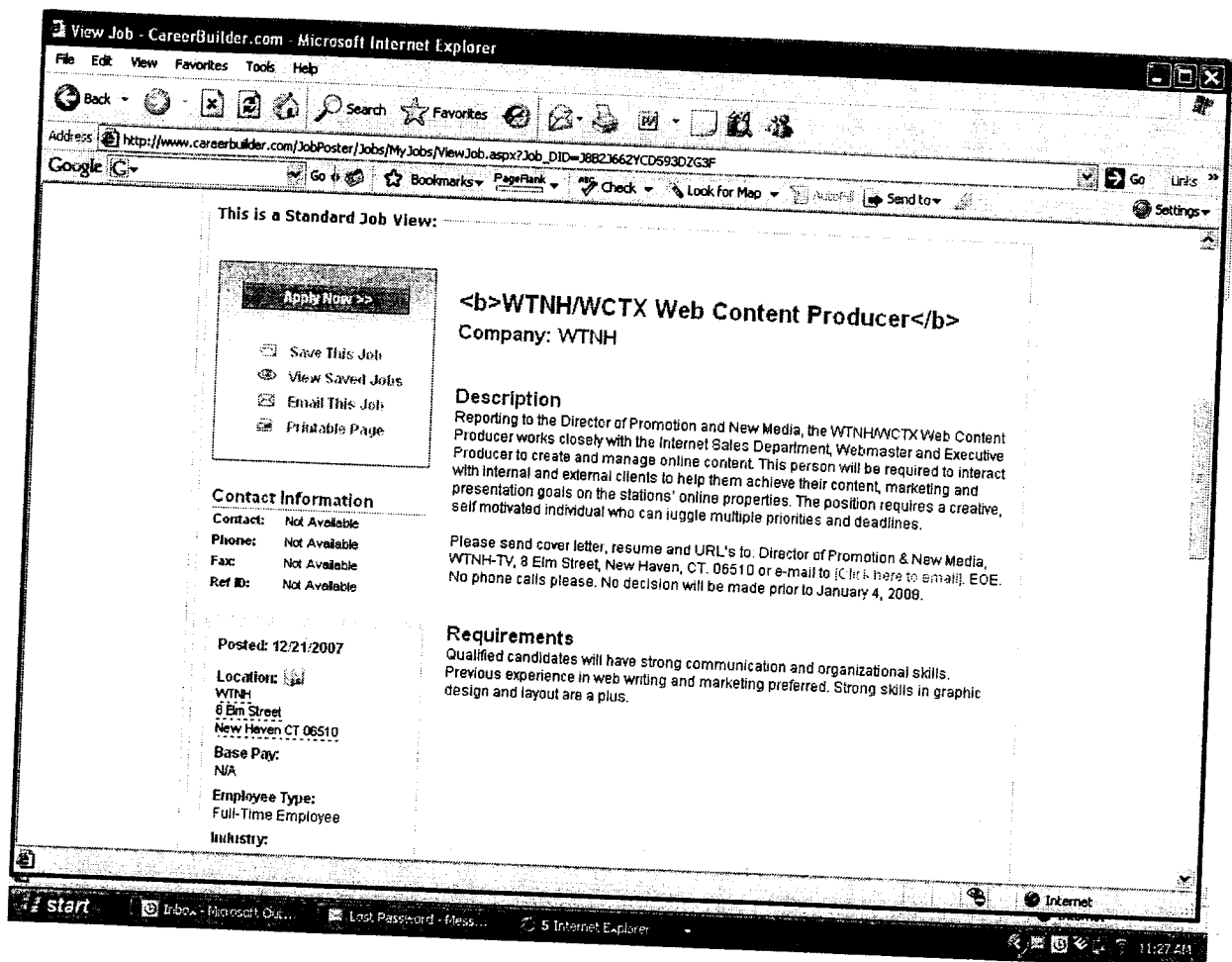
Classification: 645 - General Help Wanted in NH Register + Hot Jobs

**WTHH Web Content  
Producer**

Create & manage online  
content. Go to [wtnh.com](http://wtnh.com) for  
more info

[Print this Page](#)

[Start New Ad](#)



Home for: [Job Seekers](#) | [Employers](#)Signed in as: paul.spingola@wtmh.com | Not you? [Sign In](#)[Solutions/Products](#) [My CareerBuilder](#) [Sign Out](#)[My Jobs](#) [Resumes](#) [My Applications](#) [Manage Candidates](#) [My Account Info](#) [Advice & Events](#)

## Post Jobs: Buy Job Postings

### Need Help?

**Step 2 of 3:** Buying Job Postings in bulk is a great way to save your recruiting budget. You can purchase from 1 to 60 Job Postings online. If you need more than 60 jobs, please call 877-FILL-A-JOB (877-345-5256) for special pricing.

- [Email Your Question](#)
- Call 877-Fill-A-Job

### Job Pack Quantity

How many job postings will you need this year? Please select your desired quantity and click Continue to the Final Step.

1 Job	\$419.00
2 - 3	\$390.00
4 - 5	\$350.00
6 - 11	\$340.00
12 - 17	\$325.00
18 - 24	\$290.00 each
25 - 49	\$240.00 each
50 - 60	\$176.00 each

2 Job Postings

Total Cost: \$780 [ \$58 Savings ]

### Promotion or Coupon Code

If you have a CareerBuilder.com promotion code you can enter it here:

[Continue >>](#)

CareerBuilder Employer Customer Service: **800-891-8880** - Sales Inquiries: **877-FILL-A-JOB (877-345-5256)** | [Help - Contact Us](#) | [New Users](#) |

[About Us](#) | [Work at CareerBuilder](#) | [Affiliate Program](#) | [Advertising Info](#) | [Our Partners](#) | [Privacy](#) | [Fraud](#) | [Terms](#)

Partner Sites: [Freelance & Contract Jobs](#) | [College Scholarships](#) | [Candidate Screening](#) | [Shopping](#) | [Apartments](#) | [Cars](#) | [Real Estate](#) | [News](#)  
[CareerBuilder UK](#) | [CareerBuilder Canada](#) | [CareerBuilder India](#) | [CareerBuilder Germany](#) | [Jobbguiden.se \(Sweden\)](#) | [Jobbingmall.nl \(Netherlands\)](#)



# Position 3

**For Each Vacancy At the Station(s)**

## NEW JOB VACANCY

## I. General Information

- Yes [ ] No [ ]

1. List of people interviewed for this position:

### Recruitment Source

# EMPLOYEE

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

2. Total number of people interviewed for this position: \_\_\_\_\_

9

3. Total number of applicants for this job: \_\_\_\_\_

9

III. Hiree

Person ultimately hired for this position:

Name: \_\_\_\_\_

Recruitment Source: EMPLOYEE

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 2/10

Yes ☒ No ☐

Attach a copy of notice posted.

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☐ No ☐

Name of Third Party: \_\_\_\_\_

Date sent: \_\_\_\_\_

Attach proof of sending to third party.

Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐

Date sent: \_\_\_\_\_

Attach a copy of the current list of such organizations.

Attach proof of sending to such organizations.

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☐ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**RECORDKEEPING FORM B-3**

Shaw Pittman LLP

January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

## Karen Blank

**From:** Karen Blank  
**Sent:** Wednesday, April 04, 2007 11:15 AM  
**To:** Amy Wilson (awilson@cc.albertus.edu); Bridget Lichtinger (belichti@syr.edu); Collegiate Broadcasters (cbjob@mailman.rice.edu); Corace Levine (Grace.Levine@quinnipiac.edu); Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu); 'Doris Dumas NAACP'; Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu); 'Dr. Linda Perry'; 'eastern'; George Sutherland (gsutherland@ulgh.org); Geraldine Lombard (lombardg@briarwood.edu); Jack Tinker (jrtin@conncoll.edu); Jerry Allen (JLAllen@Newhaven.edu); Katie Slater (careercenter@sjc.edu); Linda Domenitz (ldomenitz@ccc.commnet.edu); 'Media Line\* Mark Shilstone Media Line .com'; National Association of Hispanic Journalists; Prof Jerry Dunklee (dunkleej1@southernct.edu); Roberta DiFelica (Rdifelice@nvcc.commnet.edu); 'SCSU'; Suzanne Wall (yurkowall@albertus.edu); Yanmin Yu (Yanmin@bridgeport.edu)  
**Subject:** WTNH/WCTX-TV Job openings  
**Attachments:** Current Job Openings 4-04-07 EEO.doc

Thank you for posting WTNH-/WCTX-TV job openings.  
Karen

11/5/2007



## Current Opened Job Positions 04/04/07

### News Department

(WTNH) \_ WTNH/News Channel 8 in Connecticut is looking for an experienced television newscast producer to join our staff. The person we are seeking will be responsible for the writing, production and overall content of a daily newscast. The ability to work under deadline and handle breaking news while producing a solid and creative newscast is a must.

This is a full-time position with a schedule that may include overnights and weekends. Demonstrated experience working as a television news producer and a college degree or equivalent professional experience is required. Knowledge of iNews/Avid newsroom computer systems a definite plus.

WTNH is an Equal Opportunity Employer and is committed to diversity in our workplace; all qualified individuals are encouraged to apply.

Please rush your Resume and Tape of current newscast to:  
Virginia Fisher  
Assistant News Director  
WTNH News Channel 8  
8 Elm Street  
New Haven, CT 06510  
Email: Virginia.fisher@wtnh.com  
No Phone Calls Please

### **Editor**

WTNH/WCTX seeks a Editor-Photographer for our weekend morning newscasts. You must have experience in videotape editing and basic journalistic knowledge of researching and gathering news information. You must also be able to work closely with ENG crews and producers to create the highest quality news product. For consideration, please send resume to John Roll, Chief Editor, WTNH/WCTX TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE.



**Associate Producer-Full Time**

(WTNH, Mar. 30, 2007) \_ WTNH and WTNH.com is seeking a full-time person to join our newsroom team as an Associate Producer. The position of Associate Producer is focused on supporting the editorial and production execution of both our award-winning television newscasts as well as our market leading website. The person we seek will be capable of writing and editing solid news copy, along with managing photographic and video elements to create compelling stories. Experience in working in an online and/or a broadcast newsroom is required. Knowledge of online and broadcast content systems is a major plus.

**PRIMARY JOB RESPONSIBILITIES:**

- Works with all news department staff to gather information and field reports to produce completed stories for website and/or television newscasts.
- Writes and edits news stories for website, including coordination of relevant photos and video for each story.
- Helps maintain special content areas of website as needed.
- Helps stream video of live breaking news and special event coverage to website.
- Has ability to supplement news and feature coverage through links to outside sources.
- Maintains accuracy of stories by double-checking any necessary facts.

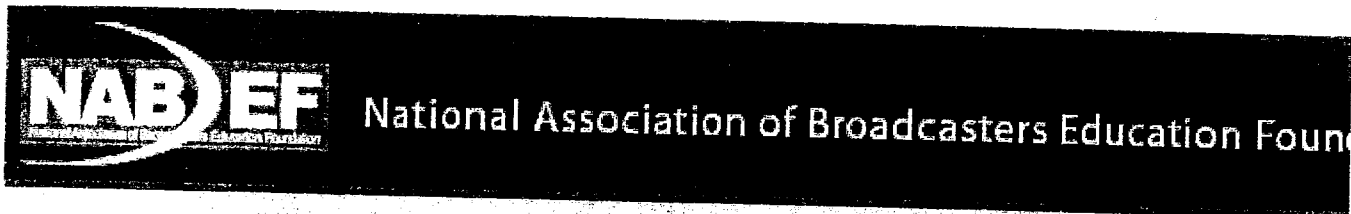
**QUALIFICATIONS:**

- Bachelors degree in journalism, mass communications or related field.
- Experience working in a broadcast or online news organization required.
- Demonstrable ability in news copywriting and editing. (A writing test may be required)
- Working knowledge of broadcast and web content systems (iNews, Avid, WorldNow)
- Knowledge of web protocols and standards
- Knowledge of image and video handling software for websites would be helpful.
- Ability to work various shifts including nights and weekends is required.

If you are interested in this position, please forward your resume to:

Jen Piscopo  
Newsroom Coordinator  
WTNH Television  
8 Elm Street  
New Haven, CT 06510  
Or via email to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)  
Please no phone calls.

WTNH/WCTX is an Equal Opportunity Employer that supports diversity in our workforce. All qualified applicants are encouraged to apply. A successful pre-employment background check and drug screening is required.


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## Photographer/Editor

### Job Location

CT - New Haven/Hartford

### Job Description

WTNH-TV has an immediate opening for a creative photojournalist to join our award-winning department. We are looking for a team player that will be an important contributor to the st process.

You will be responsible for shooting and editing daily news stories; in addition previous live experience required. The ideal candidate for this position must have 3-5 years experience in daily stories for a competitive television newsroom. Experience in Avid editing is a must. Must be willing to work any shift including weekends and able to lift a minimum of 50lbs. A valid driver's license with a clean driving record is required as is the passing of a pre-employment drug screen.

Send a non-returnable DVD/VHS or Beta of your current work to:

Keith Porter

Chief Photographer/News Operations Manager

WTNH-TV NewsChannel 8

8 Elm Street

New Haven, CT. 06510.

E-mail resume to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)

No phone calls please. LIN TV Corp. is an Equal Opportunity Employer that seeks diversity in the workplace.

Reference Number

Job Specifications

Industry: Broadcast

Job Position Category: Camera Operator/Photography

Position Type: Full-Time

Job Requirements

Minimum Experience: 3 years

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## Job Opportunities

Below is a list of all the current jobs that CTBA has a listings for at this time. Please check back often as the list will constantly be updated.

**Title:**

Photographer/Editor: WTNH & WCTX

**Job Code:****Deadline (mm/dd/yy):**

03/01/2007

**Location:**

in New Haven/Hartford, CT

**Description:**

WTNH-TV has an immediate opening for a creative photojournalist to join our award-winning news department. We are looking for a team player that will be an important contributor to the storytelling process.

**Responsibilities:**

You will be responsible for shooting and editing daily news stories; in addition previous live truck experience required.

**Requirements:**

The ideal candidate for this position must have 3-5 years experience in shooting daily stories for a competitive television newsroom. Experience in Avid editing is a must. Must be willing to work any shift including weekends and able to lift a minimum of 50lbs. A valid driver's license with a clean driving record is required as is the passing of a pre-employment drug screening.

**How to Apply:**

Send a non-returnable DVD/VHS or Beta of your current work to:

Keith Porter

Chief Photographer/News Operations Manager

WTNH-TV NewsChannel 8

8 Elm Street

New Haven, CT. 06510.

E-mail resume to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)

Your order has been sent to the publisher.

Your credit card will be billed \$2,148.28

Your confirmation number is EM-34933

Your Ad is scheduled to run on these date(s):  
New Haven Register: 02/11/2007

Classification: 645P - Professional Marketplace in NH Register + Jobs In CT.com

Photography  
**Photographer/E  
ditor**  
**WTNH-New  
Haven**

WTNH-TV in New Haven/Hartford, CT has an immediate opening for a creative photojournalist to join our award-winning news department. We are looking for a team player that will be an important contributor to the storytelling process.

You will be responsible for shooting and editing daily news stories; in addition previous live truck experience required. The ideal candidate for this position must have 3-5 years experience in shooting daily stories for a competitive television newsroom. Experience in Avid editing is a must. Must be willing to work any shift including weekends and able to lift a minimum of 50lbs. A valid driver's license with a clean driving record is required as is the passing of a pre-employment drug screening. Send a non-returnable DVD/VHS or Beta of your current work to:

Keith Porter

Chief Photographer/News  
Operations Manager  
WTNH-TV NewsChannel 8

8 Elm Street

New Haven, CT, 06510

Email resume to:  
newsjobs@wtnh.com

No phone calls please. LIII  
TV Corp. is an Equal  
Opportunity Employer that  
seeks diversity in our  
workplace.

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**WTNH-TV****8 Elm Street****New Haven, CT 06510**

<b>Internet Sales-Account Executive</b>	<b><i>Roger Hess</i></b>	WTNH-TV seeks an Internet Account Executive for <i>wtnh.com</i> . Res clients as well as servicing/maintaining client advertisers for <i>wtnh.com</i> aspects of our website with the ability for creativity, media synergy & opportunities. Candidate must be organized, detailed, goal-oriented. Previous media sales, marketing experience and PowerPoint skills preferred. Understanding of internet advertising required. EOE. Resume to: Roger Hess, WTNH-TV, 8 Elm Street, New Haven, CT 06510. E-mail: <a href="mailto:roger.hess@wtnh.com">roger.hess@wtnh.com</a>
<b>Promotion Coordinator (part-time)</b>	<b><i>Paul Spingola</i></b>	WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven seeking a motivated, detail-oriented Promotion Coordinator. Ideal candidate has computer and writing skills. Primary responsibilities include but not limited to: promotion spots, managing spot inventory and writing promotion spots 4:00pm M-F. 1-2 years experience in television station promotion, preferred. Please send resume and samples of work to: Director of Promotion, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:prom@wtnh.com">prom@wtnh.com</a> . No decision will be made prior to February 6, 2007. EOE
<b>Photographer/Editor</b>	<b><i>Keith Porter</i></b>	WTNH-TV in New Haven/Hartford, CT has an immediate opening in our award-winning news department. We are looking for a team player in the storytelling process. You will be responsible for shooting and editing previous live truck stories for a competitive television newsroom. EOE. Must be willing to work any shift including weekends and able to lift 50 lbs. A valid driver's license with a clean driving record is required as is the passing of a non-returnable DVD/VHS or BETA of your current work to: Keith Porter, Operations Manager, WTNH-TV NewsChannel 8, 8 Elm Street, New Haven, CT 06510. E-mail: <a href="mailto:newsjobs@wtnh.com">newsjobs@wtnh.com</a> . EOE

**2/7/07**

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: Sr. Graphic Designer
2. Station: WTNH
3. Date Position Opened: 2/2008
4. Date Position Filled: 5/27/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
		<u>WTNH.com</u> (1)
		<u>Referral</u> (1)
		<u>WTNH.com</u> (2)
		<u>Unknown</u> (3)
		<u>Unknown</u> (2)
		<u>WTNH.com</u> (3)
		<u>Unknown</u> (3)
		<u>Unknown</u> (4)
		<u>WTNH.com</u> (4)

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

2. Total number of people interviewed for this position: 9
3. Total number of applicants for this job: 34

**III. Hiree**

Person ultimately hired for this position:

Name: \_\_\_\_\_

Recruitment Source: self

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

# Position 4



## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 2/7/08 Yes ☒ No ☐  
Attach a copy of notice posted.

LIN TV

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Name of Third Party: 3/1/08 Yes ☒ No ☐  
Date sent: \_\_\_\_\_  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

EEO phone line

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Date sent: 2/7/08 Yes ☒ No ☐  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

EEO email

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and script of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: WINT.COM  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: Jobs in CT.COM  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: CBA  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: NAM  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

RECORDKEEPING FORM B-3

Shaw Pittman LLP

January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

*New Haven Register*

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**WTNH/WCTX-TV**  
**8 Elm Street**  
**New Haven, CT 06510**

<b>Video News Editor</b>	<b>Chief Editor</b>	WTNH is looking for a Video News Editor to edit for all newscasts. Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful. Candidate must be willing to work evenings and weekends (Saturday and Sunday). At least one year of videotape editing experience and college education preferred. Please send cover letter and resume to Chief Editor; WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE
<b>Promotion Producer/Coordinator</b>	<b>Paul Spingola</b>	WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29 <sup>th</sup> market) is seeking a highly-motivated, detail-oriented Promotion/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing promotion spots. Some nights may be required. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events. Please send resume and samples of work to: Director, Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wnth.com">promojobs@wnth.com</a> . EOE. No phone calls please. No decision will be made prior to February 28, 2008
<b>Promotion Coordinator (PT)</b>	<b>Paul Spingola</b>	WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29 <sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organizational, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standards hours are 10:00am - 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Please send resume and samples of work to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wnth.com">promojobs@wnth.com</a> . EOE. No phone calls please. No decision will be made prior to January 4, 2008.
<b>Graphic Designer</b>	<b>Chris Kirby</b>	Seeking creative, energetic and self-motivated designer for our graphics department. Must be able to work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful. Please send cover letter, resume and reel or links to samples to: Christopher Kirby, Art Director, WTNH-TV, 8 Elm Street, New Haven, CT 06510, <a href="mailto:chris.kirby@wnth.com">chris.kirby@wnth.com</a> . No phone calls please. EOE.

311108

## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Thursday, February 07, 2008 4:15 PM  
**To:** 'Amy Wilson (awilson@cc.albertus.edu)'; 'Bridget Lichtinger (belichti@syr.edu)'; 'Collegiate Broadcasters (cbjob@mailman.rice.edu)'; 'Corace Levine (Grace.Levine@quinnipiac.edu)'; 'Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu)'; 'Doris Dumas NAACP'; 'Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu)'; 'Dr. Linda Perry'; 'eastern'; 'George Sutherland (gsutherland@ulgh.org)'; 'Geraldine Lombard (lombardg@briarwood.edu)'; 'Jack Tinker (jrtin@conncoll.edu)'; 'Jerry Allen (JLAllen@Newhaven.edu)'; 'Katie Slater (careercenter@sjc.edu)'; 'Linda Domenitz (ldomenitz@ccc.commnet.edu)'; 'Media Line\* Mark Shilstone Media Line .com'; 'National Association of Hispanic Journalists'; 'Prof Jerry Dunklee (dunkleej1@southernct.edu)'; 'Roberta DiFelica (Rdifelice@nvcc.commnet.edu)'; 'SCSU'; 'Suzanne Wall (yurkowall@albertus.edu)'; 'Yanmin Yu (Yanmin@bridgeport.edu)'  
**Subject:** WTNH/WCTX Job Posting  
**Importance:** High  
**Attachments:** Current Job Openings 02-07-08 EEO.doc

Hello All,

Our updated job posting for WTNH & WCTX attached. Please post accordingly.

Thank you!

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



## Art Department

### **Full Time Graphic Artist**

Seeking creative, energetic and self-motivated designer for our graphics department. Must be able to work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful.

Please send cover letter, resume and reel or links to samples to: Christopher Kirby, Art Director, WTNH-TV, 8 Elm Street, New Haven, CT 06510, [chris.kirby@wtnh.com](mailto:chris.kirby@wtnh.com). No phone calls please. EOE

[<<Back](#)

## Graphic Designer

Feb. 5, 2008

(WTNH) \_ Seeking creative, energetic and self-motivated designer for our graphics department.

Must be able to work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful.

Please send cover letter, resume and reel or links to samples to:

Christopher Kirby  
Art Director  
WTNH-TV  
8 Elm Street  
New Haven, CT 06510  
[chris.kirby@wtnh.com](mailto:chris.kirby@wtnh.com)

No phone calls please. EOE



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## Photographer/Editor

Posted Feb. 2, 2007

(WTNH) \_ WTNH-TV has an immediate opening for a creative photojournalist to join our award-winning news department. We are looking for a team player that will be an important contributor to the storytelling process.

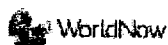
You will be responsible for shooting and editing daily news stories; in addition previous live truck experience required.

The ideal candidate for this position must have 3-5 years experience in shooting daily stories for a competitive television newsroom. Experience in Avid editing is a must. Must be willing to work any shift including weekends and able to lift a minimum of 50lbs. A valid driver's license with a clean driving record is required as is the passing of a pre-employment drug screening.

Send a non-returnable DVD/VHS or Beta of your current work to:  
Keith Porter  
Chief Photographer/News Operations Manager  
WTNH-TV NewsChannel 8  
8 Elm Street  
New Haven, CT. 06510.

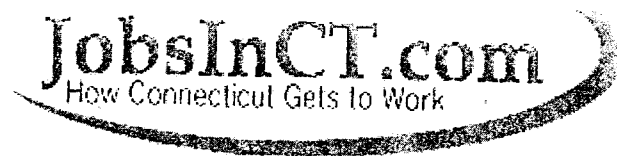
E-mail resume to: [newsjobs@wtnh.com](mailto:newsjobs@wtnh.com)

No phone calls please. LIN TV Corp. is an Equal Opportunity Employer that seeks diversity in our workplace.



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## Graphic Designer

### Job Description

Seeking creative, energetic and self-motivated designer for our graphics department. Must be able work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics and occasional animations.

Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. W and print design background also helpful.

Please send cover letter, resume, and reel or links to samples to:

Chris Kirby  
Art Director  
WTNH-TV  
8 Elm Street  
New Haven, CT 06510  
chris.kirby@wtnh.com

### Company Info

WTNH-TV  
8 Elm Street

New Haven, CT 06510  
New Haven

### Contact Info

Chris Kirby  
Art Director  
WTNH-TV  
8 Elm Street  
New Haven, Connecticut 06510

How to apply: by Email, by Mail

### Other Info

*Website:* www.wtnh.com  
*Post on site:* 2/7/2008 until 4/7/2008  
*Categories:* Arts, Entertainment, Media

*Job Type* Regular  
*Full/Part Time:* Full Time  
*Salary:* Annual Salary

E-mail: chris.kirby@wtnh.com



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## [JOB OPPORTUNITIES](#)

**Title:**

Graphic Designer (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

05/07/08

**Location:**

New Haven, CT

**Description:**

Full time; seeking creative, energetic and self-motivated designer for our graphics department.

**Responsibilities:**

Must be able to work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics, and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful.

**Requirements:****How to Apply:**

Send cover letter, resume, and samples or reel or link to: Chris Kirby, Art Director, WTNH-TV, 8 Elm Street, New Haven, CT 06510, [chris.kirby@wtnh.com](mailto:chris.kirby@wtnh.com) No phone calls please. EOE.

**Contact:**

Chris Kirby

**Apply By:**

[Click here](#) to return to the main Job Opportunities page.

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## Designer

### Job Location

CT - New Haven

### Job Description

Full time graphic artist - seeking creative, energetic and self-motivated designer for our graphics department. Must be able to work evenings and weekends, and perform well under pressure.

Responsibilities include creating daily news graphics, web graphics and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful.

Please send cover letter, resume and reel or links to samples to:

Christopher Kirby  
Art Director  
WTNH-TV  
8 Elm Street  
New Haven, CT 06510  
chris.kirby@wtnh.com

### Reference Number

### Job Specifications

Industry: Television Station

Job Position Category: Graphic Designer

Position Type: Full-Time

Department: Arts Department

Benefits: 401(k), Dental Insurance, Disability Insurance, Health Insurance, Life Insurance, Profit Sharing, Paid Training, Paid Vacation, Paid Sick Leave, Stock Options, Tuition Reimbursement

### Job Requirements

Education: Undergraduate Degree

Travel Level: Minimal

### Contact Information

Contact Name: Christopher Kirby

Contact E-mail: chris.kirby@wtnh.com

## Order Acknowledgement for Purchase No.10009967

Please print this document for your records.

Order Placed at 02/08/2008

By Christine Ferrucci

## Billing Address

WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

## Shipping Address

WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

Qty.	Product	Price	Total
1	Designer listing per month SKU:JOB1	\$0.00	\$0.00
1	Designer listing per month SKU:JOB1	\$0.00	\$0.00
Subtotal:			\$0.00
Shipping (Not Required):			\$0.00
Total:			\$0.00

## Payment Information

Payment Type: Not Required

Thank you for your order. You should receive an email confirmation shortly.

[Return to the Career Center](#)

ACCOUNTS RECEIVABLE DEPARTMENT  
NEW HAVEN REGISTER  
P.O. BOX 8626  
NEW HAVEN, CT 06531

# New Haven Register

WWW.NHREGISTER.COM  
P.O. BOX 8626, NEW HAVEN, CT 06531  
PHONE: (203) 789-5200

CUSTOMER NAME AND ADDRESS:



\*\*\*\*\*SINGLE-PIECE  
WTNH 224  
8 ELM ST  
NEW HAVEN CT 06510-2099

CLASSIFIED ADVERTISING INVOICE

PHONE NO: 2037848888  
ACCOUNT NO: 6109853  
DATE: 2/19/08  
TERMS: PAYABLE ON RECEIPT  
CLS

INVOICE NO.	SALES REP.	CLASS	DESCRIPTION	P.O. NUMBER	START DATE	STOP DATE	TIMES	LINES	AMOUNT
2257154	12	645	GRAPHIC DESIGNE 2061772	Chris Kirby	2/17/08	2/17/08	2	3.0	244.62
1140.076,664)5 please pay up front									
*** THANK YOU FOR YOUR PROMPT PAYMENT ***									
TOTAL									244.62

BILLING INQUIRIES (203) 789-5225 OR 789-5219 FAX (203) 789-5255  
CLASSIFIED ADVERTISING (203) 777-3278 OR 1-877-872-3278  
DISPLAY ADVERTISING (203) 789-5436  
SUBSCRIPTIONS (203) 562-3444 OR 1-800-925-2472

Tear here and remit with payment. Make check payable to New Haven Register.

CLS PHONE NO: 2037848888  
ACCOUNT NO: 6109853  
ACCOUNT NAME: WTNH

mail promptly to:

ACCOUNTS RECEIVABLE DEPARTMENT  
NEW HAVEN REGISTER  
P.O. BOX 8626  
NEW HAVEN, CT 06531

INVOICE NO.	AMOUNT
2257154	244.62
TOTAL	244.62

AMOUNT PAID:\$

THURSDAY 7-11 PM FOR BEST  
 PHOTO TO WIN  
 \$5,000!  
 ONE AD LISTING PER  
 AD, ONE AD PER WK.  
 NO AUTOS  
 CALL 203-777-8282

### START WORKING WORKERS

Headquartered in Milford, CT  
 Retail Service Associates  
 inc. (RSA) is a full-service  
 distributor of beauty care &  
 general merchandise related  
 items. RSA is currently hiring  
 order processors. Responsi-  
 bilities include: picking,  
 pricing, & pkg orders. Exp.  
 pref. willing to train! Pay  
 based on exp.

FT Benefits-med, dental, vision,  
 PTO, etc.

Apply in person at 500 Big  
 Drive, Building 2, Milford, CT  
 or email your resume to  
 humanresources@rsainc.net  
 or PHONE CALLS PLEASE

General Labor  
 Traffic Control co. seeks full  
 time flaggers. Will be setting  
 up traffic control closures  
 (cones, barricades, etc.). No  
 exp req'd. Will train in-house.  
 \$10/hr for trainees, \$11/hr  
 once trained. Info/apply on-  
 line: [www.trafficmanagement.com/employment](http://www.trafficmanagement.com/employment)

GENERAL OFFICE, Entry level  
 position with busy personnel  
 agency. Payroll exp. helpful.  
 Grow with long established  
 company \$6.35 pr hr 203-  
 1038.

Golf Course/Restaurant  
 Employment  
 Job Fair/Open House  
 Saturday, February 23  
 Great River Golf Club  
 130 Goram Lane, Milford, CT  
 Apply in Person Saturday, Feb-  
 ruary 23, 11:00am - 3:00pm  
 Hiring all departments all posi-  
 tions - FTEPT - Green's 2  
 Grounds, Golf Services, Re-  
 tail P.C. Shop, Restaurant  
 Banquet & Banisters. Re-  
 sumes or work history & ref-  
 erences required. Directions  
[www.GreatRiverGolfClub.com](http://www.GreatRiverGolfClub.com)

GRAPHIC DESIGNER  
 Broadcast and web design.  
 For details, go to [win.com](http://win.com)

Head Cook: FT, split shift 2/7  
 exp. Cook meat, poultry, sea-  
 food, pasta & vegs. Soups &  
 sauces. Fax resume to R. De-  
 Matteo, Brothers Rest. in  
 Wlfd, CT 203-284-0198

HOUSECLEANING  
 Dependable, hardworking,  
 good pay, bonus, paid gas.  
 Car req. 203-488-5977.

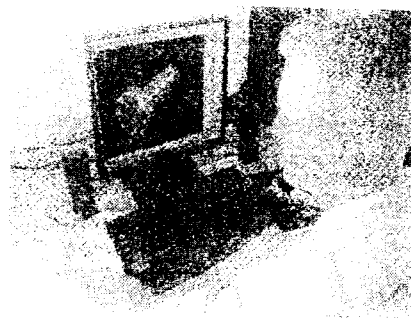
### Human Services Residential Youth Worker

Community Residences, Inc. is  
 looking for dedicated individ-  
 uals to work in our new DCF  
 STAR Program, located in  
 Stratford and Hamden.  
 These programs are for DCF-  
 involved youth with Behav-  
 ioral Health issues. Experi-  
 ence working with At Risk  
 youth is required. Valid  
 driver's license required. All  
 shifts available. Full-time  
 and flex. Diem available.  
 Comprehensive Benefits  
 Package for Full-Time. In-  
 clude 401K. If qualified and  
 interested, please submit  
 your resume to CRI, Attn:  
 Recruiter, 732 West St, Suite  
 12, Southington, CT 06488.  
 Fax: 860-628-7808 Email:  
[jobs@cninc.org](mailto:jobs@cninc.org) or apply  
 online at [www.cninc.org](http://www.cninc.org)

CALL 777-FAST  
 TOLL FREE 1-877-572-FAST  
 TO PLACE  
 YOUR  
 CLASSIFIED AD

# Saturday JOB FAIR March 1, 2008

## At EB Groton Shipyard



**ELECTRIC BOAT**  
*Design Team*  
**Drafting/Design Oppor-**  
 • Arrangement • Pip  
 • Electrical • Str  
 • Mechanical • Ver

There is presently a need for  
 entry-level draftsmen and  
 trainees in all disciplines.  
 Applicants should be able to  
 develop drawing products  
 from design sketches,  
 layouts and concepts. Must  
 be able to produce minor  
 designs with direction.  
 Familiarity with design rules  
 and cad tools is required.

Must possess knowledge  
 drafting rules and drafting  
 standards; able to perform  
 related math functions; able  
 to read and interpret written  
 instructions and drawing  
 (blueprints); should possess  
 willingness to develop skill  
 through on-the-job experience  
 continued education to advance  
 the design profession.

We Require A Minimum Of One Year High School/Technical School Drafting

Visit our website at: [www.gdeb.com](http://www.gdeb.com) to apply

**We Offer Competitive Wages And Benefits Including: Medical Dental/Life  
 Excellent 401k Plan, Paid Vacation And Personal Time, Design Apprenticeship**

Applicants Selected will be Subject to a Security Investigation and Must Meet Requirements

## GENERAL DYNAMIC Electric Boat

75 Eastern Point Road  
 Groton, CT 06340-4989

**INFORMATION CALL - 1-800-742-91**

US Citizenship Required/Equal Opportunity/Affirmative Action

## Position 5

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: INTERNET ACCOUNT EXECUTIVE
2. Station: WTNH-TV
3. Date Position Opened: \_\_\_\_\_
4. Date Position Filled: 2/25/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
—	<u>1/29/08</u>	<u>EMPLOYEE REFERRAL</u>
—	<u>2/1/08</u>	<u>WEB WTNH.COM</u>
—	<u>1/25/08</u>	<u>WEB WTNH.COM</u>
—	<u>1/29/08</u>	<u>WPHN-IA Phone Line EEO</u>
—	<u>1/24/08</u>	<u>WEB WTNH.COM</u>
—	—	—
—	—	—
—	—	—
—	—	—
—	—	—



**RECORDKEEPING FORM B-3**  
**Shaw Pittman LLP**  
**January 2003**

2. Total number of people interviewed for this position: 5
3. Total number of applicants for this job: 6

**III. Hiree**

Person ultimately hired for this position:

Name: \_\_\_\_\_  
Recruitment Source: WFO

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 1/7/08 Yes ☒ No ☐  
Attach a copy of notice posted.

Lin TV  
Job Posting

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐  
Name of Third Party: 1/7/08  
Date sent: \_\_\_\_\_  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

EEO phone lines

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐  
Date sent: 1/3/08  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

EEO Email

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

1/3/08

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

WTNH.com

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *13105 505 in .com* \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *MB* \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *BT* \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**RECORDKEEPING FORM B-3**  
**Shaw Pittman LLP**  
**January 2003**

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

## **Christine Ferrucci**

---

**From:** Christine Ferrucci  
**Sent:** Thursday, January 03, 2008 5:12 PM  
**To:** Lisa Sousa  
**Subject:** RE: Job Postings for WTNH/WCTX

**Importance:** High

**Attachments:** Current Job Openings 01-03-08 EEO.doc

Happy New Year Lisa!  
Please include the attached openings for WTNH/WCTX for next week's postings.

  
Current Job  
Openings 01-03-08

Thank you,  
Christine Ferrucci  
Executive Assistant  
203-784-8826

---

**From:** Lisa Sousa  
**Sent:** Thursday, January 03, 2008 4:21 PM  
**To:** Lisa Sousa; Allan Haw; 'Bernie Magsamen'; Bruce Morin; 'Carole Altevogt'; Christine Evans; Claudia Balcewicz; Wurstner, Connie; Dan Donohue; Debbie Bryan; Denise Parent; Donna Howell; Erica Croce; Gen Belcher; George Csahanin; Jeanne Lynch; John Viall; Julie Kelley; Stewart, Kathy; Larry Oaks; Lisa Hansen; Michele Kidder; Rolan, Rosetta; Sharon Howard; Tara Nordquist; Terry Bies; Tina Cosby; Jean Benz; Fabac, Michael; Leslie May; Joe Capilli; William Cunningham; Julie Kelley; Angela Myles; Julie Pierce; Ottenbacher, Lisa; Christine Ferrucci; Dan Caldwell; Kathy D. Leavitt; Kathy Zabornick; Joe Wertenberger; Bob Elliott; Steading, Rachel; 'Kelly York'; Rhonda Poulson; Jennette, Becky; Karen Denning; Bickerton, Barbara; Jay Howell; Maria Costanzo; Danielle Turner; Stewart, Kathy; Erika Gonzales; Sugeiris Torres; Lindsay Timko; Pamela Aveyard; Cecchetelli, Sue; Christine Ferrucci; Terry Bies  
**Subject:** Job Postings

**Happy New Year!!**

**Attached please find the draft job postings for the week of January 7, 2008.**

**Please email me your revisions by tomorrow, Friday, January 4, no later than 5:00pm Eastern Time.**

**Thank you!**

**Lisa Sousa  
LIN TV Corp.  
401.457.9431  
[Lisa.sousa@lintv.com](mailto:Lisa.sousa@lintv.com)**

<b>Internet Account Executive</b>	<b>Steve Smith</b>	<p>CATCH THE WAVE! Are you a web surfer who is friendly and articulate, knowledgeable about the Internet, and anxious to start a real career! If this is you, WTNH.com, the most powerful TV website in the New Haven/Hartford marketplace would like to speak with you! SERIOUSLY, local web spending is growing at an incredible 30% a year! Internet media sales people are in demand all across the country! Try Monster.com/Media Account Executives/New York, just see for yourself! If you are currently in the media industry or Sales, or just getting started, this is one opportunity you cannot overlook! This position will prepare you to work with business owners and advertising agencies WHO WANT TO TALK WITH YOU to increase their sales, by applying the incredible reach of WTNH.com, MyZone.TV, WCTX-TV and WTNH-TV.</p> <p>Call or email Steve Smith, Internet Sales Director at WTNH.com. <a href="mailto:steve.smith@wnh.com">steve.smith@wnh.com</a> or (203) 784-8902. EOE.</p>
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## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Thursday, January 03, 2008 5:05 PM  
**To:** Amy Wilson (awilson@cc.albertus.edu); Bridget Lichtinger (belichti@syr.edu); Collegiate Broadcasters (cbjob@mailman.rice.edu); Corace Levine (Grace.Levine@quinnipiac.edu); Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu); 'Doris Dumas NAACP'; Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu); 'Dr. Linda Perry'; 'eastern'; George Sutherland (gsutherland@ulgh.org); Geraldine Lombard (lombardg@briarwood.edu); Jack Tinker (jrtin@conncoll.edu); Jerry Allen (JLAllen@Newhaven.edu); Katie Slater (careercenter@sjc.edu); Linda Domenitz (ldomenitz@ccc.commnet.edu); 'Media Line\* Mark Shilstone Media Line .com'; National Association of Hispanic Journalists; Prof Jerry Dunklee (dunkleej1@southernct.edu); Roberta DiFelica (Rdifelice@nvcc.commnet.edu); 'SCSU'; Suzanne Wall (yurkowall@albertus.edu); Yanmin Yu (Yanmin@bridgeport.edu)  
**Subject:** WTNH/WCTX Job Postings  
**Importance:** High  
**Attachments:** Current Job Openings 01-03-08 EEO.doc

Happy New Year Everyone!

Please post our current open positions accordingly.

Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



## Sales

### **Full Time Internet Account Executive**

CATCH THE WAVE! Are you a Web Surfer who is friendly and articulate, knowledgeable about the Internet, and anxious to start a **real** career! If this is you, WTNH.com, the most powerful TV website in the New Haven/Hartford marketplace would like to speak with you!

SERIOUSLY, local web spending is growing at an incredible 30% a year! Internet media sales people are in demand all across the country! Try Monster.com/Media Account Executives/New York, just see for yourself! If you are currently in the media industry or sales, or just getting started, this is one opportunity you cannot overlook! This position will prepare you to work with business owners and advertising agencies WHO WANT TO TALK WITH YOU to increase their sales, by applying the incredible reach of WTNH.com, MyZone.Tv, WCTX-TV and WTNH-TV.

Call or email Steve Smith, Internet Sales Director at WTNH.com.  
[Steve.smith@wtnh.com](mailto:Steve.smith@wtnh.com) or (203) 784-8902.

EOE.



**Christine Ferrucci**

**From:** Karen Blank  
**Sent:** Thursday, January 03, 2008 8:47 AM  
**To:** Jeff Bailey; Christine Ferrucci  
**Subject:** New Job to post 1/3/08

*Take note  
Karen Blank  
1/3/08*

**Internet Account Executive**

Please post this position onto WTNH.Com Jeff and Christine please place onto the LIN postings and our EEO outreaches-  
Thank You both,

*Christine Ferrucci  
1/3/08*

IMPORTANT: Privacy Notice -- This message and any accompanying documents are intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this transaction is strictly prohibited. If you received this communication in error, please notify the sender immediately and destroy the original transmission.

1/3/2008



Please describe the job that you are trying to fill in the fields below. This information will be used to create the job description that the job seeker will see when doing a search.

The bolded fields are required and are used in the job search. All of the others are optional. Do not fill out any information that is not relevant or that you do not wish the job seeker to see.

After you have completed the form, click the "Preview" button to see how the description of the job will look to a job seeker. When you are satisfied with the job description you have entered, click "Place Ad" to save the job our online store at no cost to members.

#### Job Specifications

**Fields marked with an asterisk (\*) are required.**

**\*Job Title:** Account Executive

Internet Account Executive

**\*Industry:** Television Station

**\*Position Type:** Full-Time

**\*Job Position Category:** Administrative/Clerical  
Camera Operator/Photography  
Engineering  
Executive Producer

\* Hold Ctrl key (or Apple Key on a Mac)  
to select multiple items

**\*Job State:** Connecticut

City Location: New Haven

**\*Description:** Full Time Internet Account Executive  
CATCH THE WAVE!! Are you a Web Surfer who is friendly and articulate, knowledgeable about the Internet, and anxious to start a real career! If this is you, WTNH.com, the most powerful TV website in the New Haven/Hartford marketplace would like to speak with you!  
SERIOUSLY, local web spending is

\*You may use standard HTML tags to improve the formatting of your description.  
(Click here for HTML Help)

Department: Sales

Salary Range: From: \$ To: \$

☐ Check here if you're willing to pay for relocation

Benefits:

☒ 401(k)

☒ Bonus Plan

☒ Dental Insurance

☒ Disability Insurance

☒ Health Insurance

☒ Life Insurance

☒ Profit Sharing

☒ Paid Training

☒ Paid Vacation

☒ Paid Sick Leave

☒ Stock Options

☒ Tuition Reimbursement

Key Words: (What is this?)

☐ Hide Company name on job search result

Reference Number:

#### Job Requirements

Education: Undergraduate Degree

Travel Level: ☐ Minimal ☒ Medium ☐ High



[Home](#) [About Us](#) [Station List](#) [Services](#) [Of Interest](#) [Emergency Alert System](#) | [Useful Links](#)

## [JOB OPPORTUNITIES](#)

---

**Title:**

Internet Account Executive (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

04/04/08

**Location:**

New Haven, CT

**Description:**

CATCH THE WAVE! Are you a web surfer who is friendly and articulate, knowledgeable about the Internet, and anxious to start a real career! If this is you, WTNH.com, the most powerful TV website in the New Haven/Hartford marketplace would like to speak with you! SERIOUSLY, local web spending is growing at an incredible 30% a year! Internet media sales people are in demand all across the country! Try Monster.com/Media Account Executives/New York, just see for yourself! If you are currently in the media industry or sales, or just getting started, this is one opportunity you cannot overlook! This position will prepare you to work with business owners and advertising agencies WHO WANT TO TALK WITH YOU to increase their sales, by applying the incredible reach of WTNH.com, MyZone.TV, WCTX-TV and WTNH-TV.

**Responsibilities:****Requirements:****How to Apply:**

Call or email Steve Smith, Internet Sales Director at WTNH.com. [steve.smith@wtnh.com](mailto:steve.smith@wtnh.com) or (203) 784-8902. EOE.

**Contact:**

Steve Smith

**Apply By:**

[Click here to return to the main Job Opportunities page.](#)

## Position 6

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: PRODUCER/COORDINATOR
2. Station: WTNH
3. Date Position Opened: 2/28/08
4. Date Position Filled: 4/1/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
	<u>3/4/08</u>	<u>IN-HOUSE EMPLOYEE referrals</u>
	<u>3/5/08</u>	<u>IN-HOUSE EMPLOYEE referrals</u>
	<u>3/7/08</u>	<u>IN-HOUSE EMPLOYEE referrals</u>
	<u>3/6/08</u>	<u>IN-HOUSE EMPLOYEE referrals</u>
	<u>3/2/08</u>	<u>WTNH.COM</u>
	<u>3/2/08</u>	<u>REFERRED BY EMPLOYEE CRISTAL HANES</u>
	<u>2/5/08</u>	<u>CALLBACK FROM PREVIOUS JOB</u>
		<u>Interview</u>
		<u>referrals</u>

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: 7
3. Total number of applicants for this job: 75

III. Hires

Person ultimately hired for this position: .

Name: \_\_\_\_\_  
Recruitment Source: IN-HOUSE APPLICANT  
Approval: \_\_\_\_\_  
General Manager: \_\_\_\_\_  
Date: \_\_\_\_\_

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 2/14/08 Yes ☒ No ☐  
Attach a copy of notice posted.

Lin Postings

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Name of Third Party: 2/14/08 Yes ☒ No ☐  
Date sent: EEO Email  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Date sent: 2/14/08 Yes ☒ No ☐  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

EEO  
Phone List

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

NAB

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

~~Jobs~~ in CT.com

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

CBA

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

New Haven Register



RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
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How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
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E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**Christine Ferrucci**

**From:** Christine Ferrucci  
**Sent:** Thursday, February 14, 2008 3:14 PM  
**To:** Lisa Sousa  
**Subject:** Job Posting for WTNH/WCTX  
**Attachments:** Corp template 2.doc

Hi Lisa,

Attached is the updated WTNH/WCTX job posting. Please revise for next week's distribution.

Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com

2/14/2008

<b>Promotion Producer/Coordinator</b>	<b>Paul Spingola</b>	<p>WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented Promotion/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills.</p> <p>Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing promotion spots. Some nights may be required. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events.</p> <p>Please send resume and samples of work to: Director, Promotion &amp; New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wtnh.com">promojobs@wtnh.com</a>. EOE. No phone calls please. No decision will be made prior to February 28, 2008</p>
---------------------------------------	----------------------	--

## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Thursday, February 14, 2008 3:04 PM  
**To:** 'Amy Wilson (awilson@cc.albertus.edu)'; 'Bridget Lichtinger (belichti@syr.edu)'; 'Collegiate Broadcasters (cbjob@mailman.rice.edu)'; 'Corace Levine (Grace.Levine@quinnipiac.edu)'; 'Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu)'; 'Doris Dumas NAACP'; 'Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu)'; 'Dr. Linda Perry'; 'eastern'; 'George Sutherland (gsutherland@ulgh.org)'; 'Geraldine Lombard (lombardg@briarwood.edu)'; 'Jack Tinker (jrtin@conncoll.edu)'; 'Jerry Allen (JLAllen@Newhaven.edu)'; 'Katie Slater (careercenter@sjc.edu)'; 'Linda Domenitz (ldomenitz@ccc.commnet.edu)'; 'Media Line\* Mark Shilstone Media Line .com'; 'National Association of Hispanic Journalists'; 'Prof Jerry Dunklee (dunkleej1@southernct.edu)'; 'Roberta DiFelica (Rdifelice@nvcc.commnet.edu)'; 'SCSU'; 'Suzanne Wall (yurkowall@albertus.edu)'; 'Yanmin Yu (Yanmin@bridgeport.edu)'  
**Subject:** WTNH/WCTX Job Postings as of February 14, 2008  
**Attachments:** Current Job Openings 02-14-08 EEO.doc

Hello All,

Please post the WTNH/WCTX TV job postings.

Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com

2/14/2008



## Current Open Job Positions 02/14/08

### Promotions Department

#### **Promotion Coordinator (Part time)**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organization, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standard hours are 10:00am – 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred.

Please send resume and samples of work to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.

#### **Promotion Producer/Coordinator (Full time)**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented Promotion Producer/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills.

Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing spots. Some nights may be required. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events.

Please send resume and samples of work to: Director, Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to February 28, 2008.



Please describe the job that you are trying to fill in the fields below. This information will be used to create the job description that the job seeker will see when doing a search.

The bolded fields are required and are used in the job search. All of the others are optional. Do not fill out any information that is not relevant or that you do not wish the job seeker to see.

After you have completed the form, click the "Preview" button to see how the description of the job will look to a job seeker. When you are satisfied with the job description you have entered, click "Place Ad" to save the job our online store at no cost to members.

#### Job Specifications

**Fields marked with an asterisk (\*) are required.**

**\*Job Title:**

Promotion Producer/Coordinator

**\*Industry:**

**\*Position Type:**

**\*Job Position Category:**

\* Hold Ctrl key (or Apple Key on a Mac)  
to select multiple items

**\*Job State:**

City Location:

**\*Description:**

\*You may use standard HTML tags to improve the formatting of your description.  
([Click here for more info](#))

Department:

Salary Range: From: \$  To: \$

☐ Check here if you're willing to pay for relocation

Benefits: ☒ 401(k)

☐ Bonus Plan

☒ Dental Insurance

☒ Disability Insurance

☒ Health Insurance

☒ Life Insurance

☒ Profit Sharing

☒ Paid Training

☒ Paid Vacation

☒ Paid Sick Leave

☒ Stock Options

☒ Tuition Reimbursement

Key Words:  (  )

☐ Hide Company name on job search result

Reference Number:

#### Job Requirements

Education:

Travel Level: ☒ Minimal ☐ Medium ☐ High

Minimum Experience:

## Order Acknowledgement for Purchase No.10010032

Please print this document for your records.

Order Placed at 02/14/2008

By Christine Ferrucci

## Billing Address

WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

## Shipping Address

WTNH/MYTV9  
8 Elm Street  
New Haven CT 06514

Qty.	Product	Price	Total
1	Promotion Producer/Coordinator listing per month SKU:JOB1	\$0.00	\$0.00
1	Promotion Producer/Coordinator listing per month SKU:JOB1	\$0.00	\$0.00
Subtotal:			\$0.00
Shipping (Not Required):			\$0.00
Total:			\$0.00

## Payment Information

Payment Type: Not Required

Thank you for your order. You should receive an email confirmation shortly.

Return to the Career Center



[Home](#) [About Us](#) [Station List](#) [Services](#) [Of Interest](#) [Emergency Alert System](#) | [Useful Links](#) | [Sc](#)

## JOB OPPORTUNITIES

**Title:**

Promotion Producer/Coordinator (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

05/14/08

**Location:**

New Haven, CT

**Description:**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29th market) is seeking a highly-motivated, detail-oriented Promotion Producer/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills.


**Responsibilities:**

Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing promotion spots. Some nights may be required. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events.

**Requirements:****How to Apply:**

Please send resume and samples of work to: Director, Promotion & New Media, WTNH TV, 8 Elm Street, New Haven, CT 06510 or email to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to February 28, 2008.

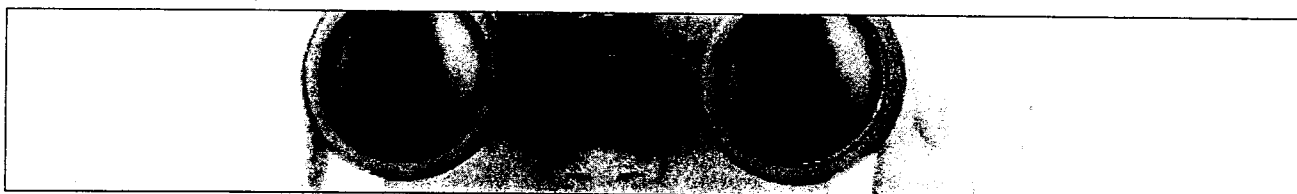
**Contact:****Apply By:**

Click  to return to the main Job Opportunities page.



February 14, 2008 Regular Job Openings 891 Temp Job Openings 5 Companies 877 Resumes 11011

ADVERTISEMENT



## Promotion Producer/Coordinator

...EMAIL THIS JOB TO A FRIEND

### Job Description

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29th Market) is seeking a highly-motivated, detail-oriented Producer/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer s

Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/p promotion spots. Some nights may be required. One to two years experience in television station promotion, sales, marketin field is preferred. Top candidates routinely keep up with news and current events.

Please send resume and samples of work to: Director, Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 065 to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to February 28, 2008.

### Company Info

View Company Profile

WTNH-TV  
8 Elm Street  
New Haven, Connecticut 06510  
New Haven

### Contact Info

Director  
Promotion & New Media  
WTNH-TV  
8 Elm Street  
New Haven, Connecticut 06510

How to apply: by Email, by Mail

### Other Info

Website: [www.wtnh.com](http://www.wtnh.com)  
Post on site: From 2/14/2008 until 4/14/2008  
Categories: Journalism, News, Publishing, Editing  
Job Type: Regular  
Full/Part Time: Full Time  
Salary: Volunteer

Email: [promojobs@wtnh.com](mailto:promojobs@wtnh.com)

ACCOUNTS RECEIVABLE DEPARTMENT  
NEW HAVEN REGISTER  
P.O. BOX 8626  
NEW HAVEN, CT 06531

# New Haven Register

WWW.NHREGISTER.COM  
P.O. BOX 8626, NEW HAVEN, CT 06531  
PHONE: (203) 789-5200

## CUSTOMER NAME AND ADDRESS:



\*\*\*\*\*SINGLE-PIECE  
WTNH TV 227  
8 ELM ST  
NEW HAVEN CT 06510-2099

## CLASSIFIED ADVERTISING INVOICE

PHONE NO: 2037848888  
ACCOUNT NO: [REDACTED]  
DATE: 2/19/08  
TERMS: PAYABLE ON RECEIPT  
CLS

INVOICE NO.	SALES REP.	CLASS	DESCRIPTION	P.O. NUMBER	START DATE	STOP DATE	TIMES	LINES	AMOUNT
2257965	12	645P	PROMOTIONPRODUC 2062137		2/17/08	2/17/08	2	41.0	1253.14

\*\*\* THANK YOU FOR YOUR PROMPT PAYMENT \*\*\*

TOTAL 1253.14

BILLING INQUIRIES (203) 789-5225 OR 789-5219 FAX (203) 789-5255  
CLASSIFIED ADVERTISING (203) 777-3278 OR 1-877-872-3278  
DISPLAY ADVERTISING (203) 789-5436  
SUBSCRIPTIONS (203) 562-3444 OR 1-800-925-2472

Tear here and remit with payment. Make check payable to New Haven Register.

CLS PHONE NO: 2037848888  
ACCOUNT NO: [REDACTED]  
ACCOUNT NAME: WTNH TV

mail promptly to:

ACCOUNTS RECEIVABLE DEPARTMENT  
NEW HAVEN REGISTER  
P.O. BOX 8626  
NEW HAVEN, CT 06531

INVOICE NO.	AMOUNT
2257965	1253.14
TOTAL	1253.14

AMOUNT PAID:\$

CHECK #

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ment programs. We need an experienced hands-on leader to run a multi-shift crew at our customer's aerospace site. The ideal candidate will be organized, detail-oriented, and have effective people skills. We offer an attractive salary and an excellent benefits package, including a matched 401k plan. Please send your resume and salary history to: HR, Bruckner Supply Co., 36 Harbor Park Drive, Port Washington, NY 11050. Fax: 516-953-1533 or e-mail to: [Careers@BrucknerSupply.com](mailto:Careers@BrucknerSupply.com)

**Warehouse** - Local warehouse. 2nd shift. That's stockp. 4 rev. Please to 4pm. Warehouse way Es.

**Warehouse** - Local warehouse. 2nd shift. That's stockp. 4 rev. Please to 4pm. Warehouse way Es.

**Warehouse** - Middletown location 1st & 2nd shifts available. \$10 per hour. Must pass drug test and have clean background. Some heavy lifting. Immediate start. Call Angel @ Best Temps 203-264-5440.

**645C COMPUTERS & HIGH TECHNOLOGY**

**Computer IT COORDINATOR**

Responsible for all aspects of IT. Bachelor's degree and two years experience preferred. Proficient in Windows Server 2003, windows 2000/xp, Network management, McAfee. Send resume to Principal, Lauralton Hall, 200 High St., Milford, CT 06460. No phone calls please

**645P PROFESSIONAL MARKETPLACE**

**Accounting**  
A/Z Corporation, a diversified Construction, Operations and Maintenance firm has an opening for the following:

**Controller**

Duties include month-end close, F/S and WIP preparation, tax compliance and overseeing accounting staff. Requires 3-5 years of construction accounting experience and a BS/BA in Accounting. CPA preferred. Timberline exp. helpful.

Competitive salary and a comprehensive benefits package including BC/BS, Paid Vac, LTD and 401k.

For more information visit our website:

[www.a-zcorp.com](http://www.a-zcorp.com)  
humanresources  
@a-zcorp.com  
Fax: 860-445-3547  
An EEO/AA Employer

ments designed to promote the long term sustainability of our neighborhoods. The Authority is seeking a highly motivated and dedicated person to direct this effort.

Incumbent will direct and administer the planning, development and implementation of housing development programs for the Authority. Has responsibility for implementing HOPE VI, Mixed Finance, Planned Unit Development, Neighborhood Revitalization, and housing production programs for existing and new developments. Additionally, will interact with other departments.

Incumbent must have experience with successful implementation of Mixed Finance projects, including low income housing tax credits and other private financing.

Incumbent must also have experience with development of complex financial packages for complex development projects.

**APPLICATION AND SUBMISSION**

**THE HOUSING AUTHORITY OF THE CITY OF NEW HAVEN RESERVES THE RIGHT TO CONSIDER APPLICATIONS AND RESUMES UPON RECEIPT AND MAKE EMPLOYMENT DECISIONS ACCORDINGLY.**

All applications and resumes must be in the Human Resource Office on or before March 1, 2008

Job descriptions & Applications may be obtained from HANH at 360 Orange Street, New Haven, CT 06511. Resume submission without applications to the address above, Fax number (203) 497-8202, e-mail to [jobs@hanh-ct.org](mailto:jobs@hanh-ct.org). Application for Employment may also be obtained at [www.newhavenhousing.org](http://www.newhavenhousing.org) TDD number (203) 497-8434, between the hours of 9:00 - 5:00 p.m. weekdays. The Housing Authority accepts applications only for positions it is trying to fill. If an applicant requires further information, please call the HR Office at (203) 498-8800 Ext. 1007. Disabled are encouraged to apply.

**AN EQUAL OPPORTUNITY EMPLOYER M/F/V**

**New Haven Register Classifieds**

#1 Choice for Real Estate!  
Main Source for Employment Info!  
#1 Choice for Used Vehicles!  
The Easiest Way to Sell Anything!

icrit that has high expectations for its students and is very supportive of education. visit [www.region18.org](http://www.region18.org) (District/Human Resources section) for a complete job description and more information on this position

Interested candidates should send a letter of interest, current resume, one page educational philosophy/vision statement, copy of Connecticut certification, three current letters of recommendation, and all college transcripts to:

Dr. John A. Whitham, Interim  
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**Physical Therapy Assistant (Clinical staff)**

Administrative 12-month positions:

**Academic Division Director Arts & Humanities**

Provides leadership to the division in the development of curricula, instructional techniques and faculty development.

**Assistant Director of Admissions**

Performs a full range of operations and administrative tasks in support of the admission and enrollment of students at a two-year Connecticut Community College which has open enrollment and which offers degree and certificate programs in a broad range of liberal arts, transfer, occupational and career studies.

Complete announcements, qualifications and application instructions are available on the NVCC web site at: [www.nvcc.commnet.edu](http://www.nvcc.commnet.edu) (click on news and events and then click on employment opportunities) Review of applications will begin March 13, 2008. We offer excellent medical insurance, retirement and related fringe benefits. All employment, if offered, is contingent upon proof of citizenship or employability under the requirement of the Immigration Reform and Control Act (IRCA).

Naugatuck Valley Community College is an Affirmative Action/Equal Opportunity Employer, M/F. Protected group members are strongly encouraged to apply.

**VALUE LINE ADS 2 LINES/10 DAYS**

**\$28.80**

Some restrictions apply

Call for details

**777-FAST**

**1-877-872-FAST**

Work incl: dsgn & molecx for molecular recognition, microfluidic flow cells, mechanical support systems, & project mgmt of integrated instruments for testing of molecular recognition & sensing. Min reqmts: BS or ior. equiv. in Chemistry (or related field), + 5 yrs of progressive exp. in synthetic chemistry, microfluidics, Solid Works mechanical dsgn s/ware, lithography & SU-8 & PDMS based devices. Submit resume, cvr ltr & 2 ltrs of recommendation to [jobs@iontorents.com](mailto:jobs@iontorents.com), ref job code #SC6. No phone calls.

**Payroll Specialist**  
Temp position - Must have exp w/ Paychex! (203) 234-2954!



**PROMOTION PRODUCER/COORDINATOR (Full-Time)**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29th Market) is seeking a highly-motivated, detail-oriented Promotion Producer/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills.

Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing promotion spots. Some nights may be required. 1-2 years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events.

Please send resume and samples of work to: Director, Promotion & New Media WTNH-TV, 8 Elm Street, New Haven, CT 06510 or e-mail to [promjobs@wnh.com](mailto:promjobs@wnh.com). EOE. No phone calls please. No decision will be made prior to February 28, 2008.

**SOCIAL WORKER SUPERVISOR TEAM LEADER**

Casey Family Services currently has the following positions available:

Social Worker (MSW) Specialized Foster Care-the position requires a minimum of 3 years experience in child welfare to provide clinical services to resource families, birth families and foster youth in support of their journey to permanency.

Supervisor/team Leader (MSW/LCSW) Specialized Foster Care-Responsible for supervising staff,insuring program compliance and service outcomes, training and program planning.Position requires strong clinical, supervisory and organizational skills. Minimum of 5 years post graduate experience in child welfare. Two years of supervisory experience are preferred.

All candidates must possess excellent communication and writing skills and the ability to be a team player. Work in a financially secure agency with excellent fringe benefit and the opportunity of professional growth. Send cover letter and resume to:

Linda Goldenberg, Director  
Casey Family Services  
789 Reservoir Avenue  
Bridgeport, CT 06606

An Equal Opportunity Employer

**HOUSE HUNTING? SHOP CLASSIFIED FOR THE HOME OF YOUR DREAMS!**



# Position 7

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: 14
3. Total number of applicants for this job: 10

III. Hiree

Person ultimately hired for this position:

Name: \_\_\_\_\_

Recruitment Source: \_\_\_\_\_

WTH.com

Approval:

General Manager: \_\_\_\_\_

Date: \_\_\_\_\_

**For Internal Station Use**

**This Form Should Be Used to Create a Job Vacancy Folder**

**For Each Vacancy At the Station(s)**

Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

# NEW JOB VACANCY

## Part A

## I. General Information

1. Job Title: Temporary Full Time Maintenance Technician  
2. Station: WTHH  
3. Date Position Opened: March 11, 2008  
4. Date Position Filled: April 14, 2008  
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

## II. Interviewees

1. List of people interviewed for this position:

Name \_\_\_\_\_

**Date**

### Recruitment Source

3/24/2008

Self motivated WTMH.com

3/25/2008

Self motivated - moving to area WITH an

3/27/2008

Self motivated - lives in area with H. can

3/25/2008

Monster.com ad @ JNH.com

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 3/12/08 Yes ☒ No ☐  
Attach a copy of notice posted.

Lin TV

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐

Name of Third Party: \_\_\_\_\_

Date sent: \_\_\_\_\_

Attach proof of sending to third party.

Attach copy of third party's proof of distribution.

EEO

Phone Call

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐

Date sent: \_\_\_\_\_

Attach a copy of the current list of such organizations.

Attach proof of sending to such organizations.

EEO

Email

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.



RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: WTH.COM  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: NAB  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: Jobs IN CT.COM  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: CBP  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**RECORDKEEPING FORM B-3**

**Shaw Pittman LLP**

**January 2003**

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
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Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
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Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
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How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

## Christine Ferrucci

**From:** Christine Ferrucci  
**Sent:** Thursday, March 13, 2008 10:04 AM  
**To:** 'Amy Wilson (awilson@cc.albertus.edu)'; 'Bridget Lichtinger (belichti@syr.edu)'; 'Collegiate Broadcasters (cbjob@mailman.rice.edu)'; 'Corace Levine (Grace.Levine@quinnipiac.edu)'; 'Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu)'; 'Doris Dumas NAACP'; 'Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu)'; 'Dr. Linda Perry'; 'eastern'; 'George Sutherland (gsutherland@ulgh.org)'; 'Geraldine Lombard (lombardg@briarwood.edu)'; 'Jack Tinker (jrtin@conncoll.edu)'; 'Jerry Allen (JLAllen@Newhaven.edu)'; 'Katie Slater (careercenter@sjc.edu)'; 'Linda Domenitz (ldomenitz@ccc.commnet.edu)'; 'Media Line\* Mark Shilstone Media Line .com'; 'National Association of Hispanic Journalists'; 'Prof Jerry Dunklee (dunkleej1@southernct.edu)'; 'Roberta DiFelica (Rdifelice@nvcc.commnet.edu)'; 'SCSU'; 'Suzanne Wall (yurkowall@albertus.edu)'; 'Yanmin Yu (Yanmin@bridgeport.edu)'  
**Subject:** WTNH & WCTX Job Postings  
**Importance:** High  
**Attachments:** Current Job Openings 03-12-08 EEO.doc

Good Morning All,  
Attached are the current job postings for WTNH & WCTX –TV. Please post accordingly.  
Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



## Engineering Department

### **Temporary Full-time Broadcast Maintenance Engineer**

Position requires a self starter having experience with all video and audio formats, analog, and digital. Candidate must have strong computer skills of Microsoft and Mac OS. This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras & Sony laptop editors. DVC-Pro experience helpful. Knowledge is expected for troubleshooting to the componente level.

Call Angelo Macci, Maintenance Manager, WTNH-TV in New Haven, CT at 203-784-8888 ext. 8277 or e-mail: [angelo.macci@wtnh.com](mailto:angelo.macci@wtnh.com). EOE.

**Christine Ferrucci**

**From:** Christine Ferrucci  
**Sent:** Wednesday, March 12, 2008 4:44 PM  
**To:** Lisa Sousa  
**Subject:** WTNH/WCTX Job Postings  
**Importance:** High  
**Attachments:** Corp template 2.doc

Hello Lisa,

Attached is our updated job posting for our station. Please update for next week's listing.

Thank you,

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com

<p><b><i>Temporary Full-time Broadcast Maintenance Engineer</i></b></p>		<p>Position requires a self starter having experience with all video and audio formats, analog digital. Candidate must have strong computer skills of Microsoft and Mac OS. This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras and Sony laptop editors. DVC-Pro experience helpful. Knowledge is expected for troubleshooting to the component level.</p> <p>Call Angelo Macci, Maintenance Manager, WTNH-TV in New Haven, CT at 203-784-8888 ext. 8277 or email: <a href="mailto:angelo.macci@wnth.com">angelo.macci@wnth.com</a>. EOE.</p>
---	--	---

[<<Back](#)



## Broadcast Maintenance Engineer - Temporary Full-Time

Mar. 12, 2008

(WTNH) \_ Position requires a self starter having experience with all video and audio formats, analog and digital.

Candidate must have strong computer skills of Microsoft and Mac OS. This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras & Sony laptop editors. DVC-Pro experience helpful.

Knowledge is expected for troubleshooting to the component level.

Call Angelo Macci, Maintenance Manager, WTNH-TV in New Haven, CT at 203-784-8888, ext. 8277 or e-mail: [angelo.macci@wtnh.com](mailto:angelo.macci@wtnh.com).

EOE



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## Temporary Full-time Broadcast Maintenance Engineer

Job Location

CT - New Haven

### Job Description

Position requires a self starter having experience with all video and audio formats, analog and digital. Candidate must have strong computer skills of Microsoft and Mac OS.

This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras and Sony laptop editors. DVC-Pro experience helpful. Knowledge is expected for troubleshooting to the component level.

Reference Number

### Job Specifications

Industry: Television Station

Job Position Category: Engineering

Position Type: Full-Time

Department: Engineering

### Job Requirements

Education: Undergraduate Degree

Travel Level: Minimal

### Contact Information

Contact Name: Angelo Macci

Contact Phone: 203-784-8277

Contact E-mail: [Angelo.Macci@nab.org](mailto:Angelo.Macci@nab.org)



Order Acknowledgement for Purchase No.10010330

Please print this document for your records.

Order Placed at 03/13/2008

By Christine Ferrucci

Billing Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

Shipping Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

Qty. Product

Temporary Full-time Broadcast Maintenance Engineer

1 listing per month

SKU:JOB1

Price

Total

\$0.00

\$0.00

Subtotal:

\$0.00

Shipping (Not Required):

\$0.00

Total:

\$0.00

Payment Information

Payment Type: Not Required

Thank you for your order. You should receive an email confirmation shortly.

Return to the Career Center



## Temporary Full time Broadcast Maintenance Engineer



### Job Description

Position requires a self starter having experience with all video and audio formats, analog and digit. Candidate must have strong computer skills of Microsoft and Mac OS. This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras & Sony laptop editors.

DVC-Pro experience helpful. Knowledge is expected for troubleshooting to the component level.

Call Angelo Macci, Maintenance Manager, WTNH-TV, at 203-784-8277 or email: [angelo.macci@wtnh.com](mailto:angelo.macci@wtnh.com).

### Company Info

WTNH-TV  
8 Elm Street

New Haven, 06510  
New Haven

### Other Info

*Website:* [www.wtnh.com](http://www.wtnh.com)  
*Post on site:* 3/13/2008 until 5/12/2008  
*Categories:* Journalism, News, Publishing, Editin

*Job Type* Temp  
*Full/Part Time:* Full Time  
*Salary:* Hourly Wage  
*Location Notes:* New Haven, CT

How to apply: by Email, by Mail,



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## [JOB OPPORTUNITIES](#)

---

**Title:**

Temporary Full time Broadcast Engineer (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

06/13/08

**Location:**

New Haven, CT

**Description:**

Position requires a self starter having experience with all video and audio formats, analog and digital. Candidate must have strong computer skills of Microsoft and Mac OS.

**Responsibilities:****Requirements:**

This position also requires experience with Beta SP/SX, News ENG, Sony studio cameras, Sony field cameras & Sony laptop editors. DVC-Pro experience helpful. Knowledge is expected for troubleshooting to the component level.

**How to Apply:**

Call Angelo Macci, Maintenance Manager, WTNH-TV at 203-784-8277 or email: [angelo.macci@wtnh.com](mailto:angelo.macci@wtnh.com)

**Contact:**

Angelo Macci

**Apply By:**

Click [here](#) to return to the main Job Opportunities page.

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# Position 8

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: Editor
2. Station: WTNH
3. Date Position Opened: ~~3/22/07~~ 2/29/08
4. Date Position Filled: 3/31/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
	4/22/07	employee referral
	4/12/07	employee referral
	4/17/07	Internet
	4/13/07	Internet
	4/23/07	Internet
		WTNH.com
		lim TV Postings

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: 6
3. Total number of applicants for this job: 6

III. Hiree

Person ultimately hired for this position:

Name: \_\_\_\_\_  
Recruitment Source: In House

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

**Part B Recruitment Sources Utilized**

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 2/29 Yes ☒ No ☐  
Attach a copy of notice posted.

LINTV

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐  
Name of Third Party: 2/29  
Date sent: \_\_\_\_\_  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

Phone Line

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐  
Date sent: 2/29  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

WTWH.com

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

2/29

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

*440 email*

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

*CB*

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

*UPH*

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

*TV SPY*



e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**WTNH/WCTX-TV**

8 Elm Street

New Haven, CT 06510

<b>Video News Editor</b>	<b>Chief Editor</b>	WTNH is looking for a Video News Editor to edit for all newscasts. Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful. Candidate must be willing to work evenings and weekends (Saturday and Sunday). At least one year of videotape editing experience and college education preferred. Please send cover letter and resume to Chief Editor, WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE
<b>Promotion Producer/Coordinator</b>	<b>Paul Spingola</b>	WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29 <sup>th</sup> market) is seeking a highly-motivated, detail-oriented Promotion/Coordinator to join its award-winning team. Ideal candidate has exceptional communication, writing and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and writing/producing promotion spots. Some nights may be required. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Top candidates routinely keep up with news and current events. Please send resume and samples of work to: Director, Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wnth.com">promojobs@wnth.com</a> . EOE. No phone calls please. No decision will be made prior to February 28, 2008
<b>Promotion Coordinator (PT)</b>	<b>Paul Spingola</b>	WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29 <sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organization, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standards hours are 10:00am - 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred. Please send resume and samples of work to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to <a href="mailto:promojobs@wnth.com">promojobs@wnth.com</a> . EOE. No phone calls please. No decision will be made prior to January 4, 2008.
<b>Graphic Designer</b>	<b>Chris Kirby</b>	Seeking creative, energetic and self-motivated designer for our graphics department. Must be able to work evenings and weekends, and perform well under pressure. Responsibilities include creating daily news graphics, web graphics and occasional animations. Photoshop experience a must; AfterEffects/Flash and a basic understanding of animation a plus. Web and print design background also helpful. Please send cover letter, resume and reel or links to samples to: Christopher Kirby, Art Director, WTNH-TV, 8 Elm Street, New Haven, CT 06510, <a href="mailto:chris.kirby@wnth.com">chris.kirby@wnth.com</a> . No phone calls please. EOE.

[<<Back](#)



## Video News Editor

Posted Feb. 29, 2008

(WTNH) \_ WTNH-TV is looking for a Video News Editor to edit for all newscasts.

Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful.

Candidate must be willing to work evenings and weekends (Saturday and Sunday). At least one year of videotape editing experience and college education preferred.

Please send cover letter and resume to:

Chief Editor  
WTNH-TV  
8 Elm Street.  
New Haven, CT 06510.

**No phone calls please. EOE.**



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## Karen Blank

**From:** Karen Blank  
**Sent:** Friday, February 29, 2008 10:09 AM  
**To:** Amy Wilson (awilson@cc.albertus.edu); Bridget Lichtinger (belichti@syr.edu); Collegiate Broadcasters (cbjob@mailman.rice.edu); Corace Levine (Grace.Levine@quinnipiac.edu); Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu); 'Doris Dumas NAACP'; Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu); 'Dr. Linda Perry'; 'eastern'; George Sutherland (gsutherland@ulgh.org); Geraldine Lombard (lombardg@briarwood.edu); Jack Tinker (jrtin@conncoll.edu); Jerry Allen (JLAllen@Newhaven.edu); Katie Slater (careercenter@sjc.edu); Linda Domenitz (ldomenitz@ccc.commnet.edu); 'Media Line\* Mark Shilstone Media Line .com'; National Association of Hispanic Journalists; Prof Jerry Dunklee (dunkleej1@southernct.edu); Rachel Smith; Roberta DiFelica (Rdifelice@nvcc.commnet.edu); 'SCSU'; 'SCSU'; Suzanne Wall (yurkowall@albertus.edu); 'Television Bureau od Advertising'; Yanmin Yu (Yanmin@bridgeport.edu)  
**Subject:** New Job Postings  
**Attachments:** Current Job Openings 02-29-08 EEO.doc

Hello All-  
Updated job opening here at WTNH/WCTX-TV-Thank You for posting!

Karen Blank  
BOA  
Karen.Blank@WTNH.COM  
(203)784-8815  
(203)848-2902 (Fax)



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## Current Open Job Positions 02/29/08

### Promotions Department

#### **Promotion Coordinator (Part time)**

WTNH-TV (ABC) and WCTX-TV (MyNetworkTV) in New Haven, CT (29<sup>th</sup> market) is seeking a highly-motivated, detail-oriented part time Promotion Coordinator. Ideal candidate has exceptional organization, communication, and computer skills. Primary responsibilities include but not limited to on-air scheduling of promotion spots, managing spot inventory and handling administrative duties. Standard hours are 10:00am – 4:30pm Tuesday through Friday. One to two years experience in television station promotion, sales, marketing or similar field is preferred.

Please send resume and samples of work to: Director of Promotion & New Media, WTNH-TV, 8 Elm Street, New Haven, CT 06510 or email to [promojobs@wtnh.com](mailto:promojobs@wtnh.com). EOE. No phone calls please. No decision will be made prior to January 4, 2008.


### News Department

WTNH-TV is looking for a Video News Editor to edit for all newscasts. Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful. Candidate must be willing to work evenings and weekends (Saturday and Sunday). At least one year of videotape editing experience and college education preferred. Please send cover letter and resume to: Chief Editor, WTNH-TV, 8 Elm Street., New Haven, CT 06510. No phone calls, please. EOE.

ADVERTISING



## Video News Editor

 [EMAIL THIS JOB TO A FRIEND](#)

### Job Description



WTNH-TV is looking for a Video News Editor for all newscasts. Candidate must be good with co and able to work under strict deadlines; some knowledge of a working television newsroom help. Candidate must be willing to work evenings and weekends (Saturday and Sunday). At least on videotape editing experience and college education preferred. Please send cover letter and res Chief Editor, WTNH-TV, 8 Elm Street, New Haven, CT 06510.

No phone calls please. EOE

### Company Info

[View Company Profile](#)

WTNH-TV  
8 Elm Street  
New Haven, Connecticut 06510  
New Haven

### Contact Info

Chief Editor  
Chief Editor  
WTNH-TV  
8 Elm Street  
New Haven, Connecticut 06510

How to apply: by Mail

### Other Info

*Website:* [www.wtnh.com](http://www.wtnh.com)  
*Post on site:* From 3/3/2008 until 5/2/2008  
*Categories:* Journalism, News, Publishing, Editing  
*Job Type:* Regular  
*Full/Part Time:* Full Time  
*Salary:* Hourly Wage

RETURN COPY  
**The Hartford Courant**  
 285 BROAD STREET  
 HARTFORD, CONNECTICUT 06115-2510

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 BILLING INQUIRIES  
 860-525-2525  
 860-842-8824  
 860-241-6345

CLASSIFIED ADVERTISING  
 INVOICE DATE 03/16/08 NOTICE DATE 04/19/08

ACCOUNT NO.	AD NO.	START DATE	END DATE
[REDACTED]	E2157026	03/09	03/16

JOHN VARNER  
 8 ELM ST  
 NEW HAVEN CT 06510

SECOND  
 NOTICE

AMOUNT DUE
1,885.45

AMOUNT \$  
 PAID

2037848816

0188545

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 A RETURN ADDRESS \*\*\*

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**The Hartford Courant**  
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 OR YOU MAY REF IN CONNECTICUT  
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 860-525-2525  
 860-842-8824  
 860-241-6345

CLASSIFIED ADVERTISING  
 INVOICE DATE 03/16/08 NOTICE DATE 04/19/08

ACCOUNT NO.		AD NO.		START DATE	END DATE	DESCRIPTION	P.O. NUMBER	INVOICE DATE	NOTICE DATE
[REDACTED]		E2157026		03/09	03/16	MEDIAEDITORNEW H	2129734	03/16/08	04/19/08
SCHEDULE		3/9, 5, 16							
CLASS		RATE CD		DAYS		CBPPJ ADVI			

PAST  
 DUE

AMOUNT DUE
1,885.45

2037848816 0188545

PLEASE INCLUDE YOUR ACCOUNT NUMBER ON ALL CORRESPONDENCE AND CHECKS. RETAIN THIS  
 PORTION FOR YOUR RECORDS. \*\* IF PAYMENT HAS BEEN MADE \*\*



WTNH-TV

## Video News Editor

### Job Location

CT - New Haven

### Job Description

WTNH-TV is looking for a Video News Editor to edit for all newscasts. Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful. Candidate must be willing to work evenings and weekends (Saturday & Sunday).

At least one year of videotape editing experience and college education preferred.

Please send cover letter and resume to: Chief Editor, WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE.

### Reference Number

### Job Specifications

Industry: Television Station

Job Position Category: Other (please specify)

Position Type: Full-Time

Department: News

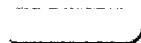
Benefits: 401(k), Dental Insurance, Disability Insurance, Health Insurance, Life Insurance, Profit Sharing, Paid Training, Paid Vacation, Paid Sick Leave, Stock Options, Tuition Reimbursement

### Job Requirements

Education: Undergraduate Degree

Travel Level: Minimal

Minimum Experience: 1 years





## Order Acknowledgement for Purchase No.10010215

Please print this document for your records.

Order Placed at 03/03/2008

By Christine Ferrucci

## Billing Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

## Shipping Address

WTNH/MYTV9

8 Elm Street

New Haven CT 06514

Qty.	Product	Price	Total
1	Video News Editor listing per month SKU:JOB1	\$0.00	\$0.00
Subtotal:			\$0.00
Shipping (Not Required):			\$0.00
Total:			\$0.00

## Payment Information

Payment Type: Not Required

.. Thank you for your order. You should receive an email confirmation shortly.

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## ① JOB OPPORTUNITIES

**Title:**

Video News Editor (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

06/03/08

**Location:**

New Haven, CT

**Description:**

WTNH-TV is looking for a Video News Editor for all newscasts. Candidate must be good with computers and able to work under strict deadlines; some knowledge of a working television newsroom helpful. Candidate must be willing to work evenings and weekends (Saturday & Sunday).

**Responsibilities:****Requirements:**

At least one year of videotape editing experience and college education preferred.

**How to Apply:**

Please send cover letter and resume to: Chief Editor, WTNH-TV, 8 Elm Street, New Haven, CT 06510. No phone calls please. EOE.

**Contact:**

John Roll

**Apply By:**

[Click here to return to the main Job Opportunities page.](#)

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received a  
fair offer?

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negotiate  
your salary?

Want info on  
benefits at  
potential  
employers?

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### Talent Representation Directory

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- SUBMIT A TAPE

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- READ NOW
- SHOPTALK ARCHIVES

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- THE SANDBOX
- HOLLYWOOD NETWORK
- MARKETING MATTERS

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- SUBMIT A SURVEY
- SEARCH SURVEYS

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- PRODUCTION SERVICES
- TALENT COACHES
- EXPERTS & SOURCES
- SUBMIT A LISTING
- UPDATE LISTING
- PREMIUM PLACEMENT

# Membership

## Welcome back JPisco,

Thank you for your continued support of TVSpy. If you have a question about your membership or one of our services, please consult our [Frequently Asked Questions](#) page or send an e-mail to [members@tvspy.com](mailto:members@tvspy.com)

## REGISTER

Your job has been posted.

### You are a Registered TVSpy Corporate Gold Member.

- Your current membership period ends **June 18, 2007**
- Extend your TVSpy Corporate Gold Membership for a **longer term for a discount**
- Your membership will automatically renew for the plan you selected.
- To cancel your automatic renewal, click [here](#).

## UPDATE YOUR MEMBERSHIP

- Update Your Basic Membership Information
- Update Your Company's Information
- Add Your Company's Directory Listing
- Cancel Your Membership
- You are not subscribed to the ShopTalk Newsletter. [Click here](#) to subscribe.
- You are not subscribed to the Next Generation TV newsletter. [Click here](#) to subscribe.
- Logout

Questions about TVSpy membership?

Contact us at [members@tvspy.com](mailto:members@tvspy.com).

## RESUME PROFILE

### Register Your Resume!

Register your resume for FREE with TVSpy's Talent and Freelance Directory, and get top broadcast jobs e-mailed to you directly. Join our database of more than 3,000 broadcast professionals and get a leg up on your job search.

[Register Now](#)

## RECRUITING SERVICES

### Post a Job

As a TVSpy Corporate Gold Member, you are signed up to post unlimited jobs on the TVSpy Job Bank.

After you have registered your resume, raise your profile with these services:

### Submit a Headshot

If you would like to submit a headshot with your profile, you must be a TVSpy Gold Member. You can also submit one when you purchase a Today's Candidate placement. Digital photos can be e-mailed to [headshots@tvspy.com](mailto:headshots@tvspy.com)

### Electronic Auditions

Include your demo tape as part of your resume profile

You must register your resume before submitting an Electronic Audition!

### Today's Candidate

Get in front of the largest group of Hiring Managers in television and broadcasting! Put a brief description of yourself on the homepage of TVSpy for one full day and get a special placement in ShopTalk.

Note: You must register your resume before ordering a Today's Candidate placement.

[Register Now](#)

## POSTED JOBS

Job Title	Category	Location	Date Posted	Date Expires	Options (roles)
Part Time Editor	Other	New Haven	2007-03-30 11:07:34.0 (Active)	2007-04-13 11:07:34.0	<a href="#">Edit</a> <a href="#">Job of Day</a> <a href="#">Renew</a> <a href="#">Deactivate</a>
Associate Producer	Producers	New Haven	2007-03-30 11:05:51.0 (Active)	2007-04-13 11:05:51.0	<a href="#">Edit</a> <a href="#">Job of Day</a> <a href="#">Renew</a> <a href="#">Deactivate</a>
ASSIGNMENT EDITOR, NIGHTS	Assignment Editors	New Haven	2006-09-10 07:16:20.0 (Inactive)	2006-09-24 07:16:20.0	<a href="#">Renew</a>
General Assignment Reporter	anchors/reporters	New Haven, CT	2006-09-10 07:14:45.0 (Inactive)	2006-09-24 07:14:45.0	<a href="#">Renew</a>
WEEKEND MORNING NEWSCAST PRODUCER	Producers	New Haven	2006-09-10 07:13:07.0 (Inactive)	2006-09-24 07:13:07.0	<a href="#">Renew</a>
		New	2006-07-19	2006-08-02	

## Position 9

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: News Producer
2. Station: WTNH-TV
3. Date Position Opened: \_\_\_\_\_
4. Date Position Filled: \_\_\_\_\_
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes [ ] No [ ]

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
	7/18	Online Ad
	7/17	WTNH Employees Lintu
	7/18	Online Ad
	7/15	Online Ad
	7/22	Online Ad

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: 3
3. Total number of applicants for this job: 15

III. Hiree

Person ultimately hired for this position:

Name: \_\_\_\_\_

Recruitment Source: WCVT Employer

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 7/8/01 Yes ☒ No ☐  
Attach a copy of notice posted.

LIN  
Postings

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐  
Name of Third Party: EEO Email  
Date sent: EEO  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐  
Date sent: EEO  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

Phone Line

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☐ No ☒

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_



RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

## Jen Piscopo

**From:** jobs@tvjobs.com  
**Sent:** Thursday, July 03, 2008 9:51 AM  
**To:** Jen Piscopo  
**Subject:** TVJobs.com - Newscast Producer job listing posted

JOB POSTING NOTIFICATION FROM TVJOBS

Jen Piscopo,

The "Newscast Producer" position for WTNH was just posted in the Job Center and is now available on-line ...

Station : WTNH  
Position : Newscast Producer  
Category : News - Producers  
Database : Television  
Job ID : TVJ#34099054  
Posted : 7/3/2008  
Expires : 8/3/2008  
Status : Non-Registered Employer - New Job Listing Ad Text :

Newscast Producer

WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, Connecticut is looking for a full-time newscast producer to join our award winning newsroom. The person we seek will be responsible for the overall creation, writing and production of newscasts. If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you. College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends.

Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510

We prefer email submissions if possible to [virginia.fisher@wtnh.com](mailto:virginia.fisher@wtnh.com) Please, no phone calls. We'll contact you to see examples of your work.

WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.

Notes :

1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
2. We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (<http://www.tvjobs.com>)
3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to extend the job, if necessary.  
Should you need this job extended, e-mail [admin@tvjobs.com](mailto:admin@tvjobs.com), supply reference number and amount of additional time needed. We are happy to extend the position for you.
4. If no extension is needed, the job will be automatically removed at 1 am PST on 8/3/2008.
5. If for any reason you need the listing removed early, e-mail [admin@tvjobs.com](mailto:admin@tvjobs.com), supply reference number and reason for removal.

uld like to verify that the actual job listing is online, point your browser

://www.tvjobs.com/cgi-bin/JOB?ID=1587221554525275

.IP! The above address is a good way to check on the status of this position. Keep this address where you can easily find it.

Thank you very much for posting your available positions at TVJobs.  
If we can be of any further assistance, don't hesitate to ask.

Best Regards

Mark C. Holloway  
Broadcast Employment Services  
TVJobs  
admin@tvjobs.com

>>This message has been automatically generated by TVJobs to help you  
>>manage your online jobs.<<



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## © JOB OPPORTUNITIES

**Title:**

Newscast Producer (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

10/08/08

**Location:**

New Haven, CT

**Description:**

WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, CT is looking for a full-time newscast producer to join our award winning newsroom. The person we seek will be responsible for the overall creation, writing, and production of newscasts.

**Responsibilities:**

If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you.

**Requirements:**

College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends.

**How to Apply:**

Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510. We prefer email submissions if possible to [virginia.fisher@wtnh.com](mailto:virginia.fisher@wtnh.com). Please, no phone calls. We'll contact you to see examples of your work. WTNH is an EOE that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.

**Contact:**

Virginia Fisher, Assistant News Director

## Karen Blank

**From:** Karen Blank  
**Sent:** Tuesday, July 08, 2008 1:34 PM  
**To:** Amy Wilson (awilson@cc.albertus.edu); Bridget Lichtinger (belichti@syr.edu); Collegiate Broadcasters (cbjob@mailman.rice.edu); Corace Levine (Grace.Levine@quinnipiac.edu); Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu); 'Doris Dumas NAACP'; Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu); 'Dr. Linda Perry'; 'eastern'; George Sutherland (gsutherland@ulgh.org); Geraldine Lombard (lombardg@briarwood.edu); Jack Tinker (jrtin@conncoll.edu); Jerry Allen (JLAllen@Newhaven.edu); Katie Slater (careercenter@sjc.edu); Linda Domenitz (ldomenitz@ccc.commnet.edu); 'Media Line\* Mark Shilstone Media Line .com'; National Association of Hispanic Journalists; Prof Jerry Dunklee (dunkleej1@southernct.edu); Rachel Smith; Roberta DiFelica (Rdifelice@nvcc.commnet.edu); 'SCSU'; 'SCSU'; Suzanne Wall (yurkowall@albertus.edu); 'Television Bureau od Advertising'; Yanmin Yu (Yanmin@bridgeport.edu)  
**Subject:** WTNH Job Postings  
**Attachments:** Current Job Openings 07-08-08 EEO.doc

Good Afternoon-

Attached is an updated job opening here at News Channel 8 and MyTV9. We thank you in advance for posting.

Karen Blank  
 BOA  
[Karen.Blank@WTNH.COM](mailto:Karen.Blank@WTNH.COM)  
 (203)784-8815  
 (203)848-2902 (Fax)



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7/8/2008



## Current Open Job Positions 07/08/08

### News Department

#### Newscast Producer:

WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, Connecticut is looking for a full-time newscast producer to join our award winning newsroom. The person we seek will be responsible for the overall creation, writing and production of newscasts. If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you. College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends.

Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510. We prefer email submissions if possible to [virginia.fisher@wtnh.com](mailto:virginia.fisher@wtnh.com). Please, no phone calls. We'll contact you to see examples of your work.

WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.

Karen Blank

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**From:** Karen Blank  
**Sent:** Tuesday, July 08, 2008 1:39 PM  
**To:** Lisa Sousa  
**Subject:** RE: Job Postings  
**Attachments:** Corp template 2.doc

Hi Lisa,  
Can you please add the attached job opening onto our next weeks issue for WTNH-TV.  
Thank you!  
Karen Blank

---

**From:** Lisa Sousa  
**Sent:** Monday, July 07, 2008 11:40 AM  
**To:** Lisa Sousa; Claudia Balcewicz; Lynn Langelier; Lisa Manning; Dan Donohue; Dan Caldwell; Lisa Hansen; Bob Elliott; Tara Nordquist; 'Ottenbacher, Lisa'; Erika Gonzales; Rachel Steading; Paula Redd; Donna Howell; Rhonda Poulson; Jennette, Becky; Lisa Newell; Christine Ferrucci; Karen Blank; Rossina Lazaneo; Karen Denning; Bickerton, Barbara; Angela Myles; Debbie Bryan; Terry Bies; Pamela Aveyard; Vicki Jacobs; Julie Pierce; Linda Nickisch; Leslie May; Maria Costanzo; Christine Evans; Danielle Turner; Stewart, Kathy; Sharon Howard; Allan Haw; Vicki Jacobs; Khamsay Baig; Rosetta Rolan  
**Subject:** Job Postings

**Good afternoon!**

**Attached please find the job postings for this week,  
July 7, 2008.**

***Unless you have a correction to this current version  
that I may have missed, any new additions will not  
be posted until next week.***

***Also, please note that the updated version of the job  
postings is now posted on the LINWeb at:  
<http://linweb/careers.htm>***

**Thank you and have a great week!**

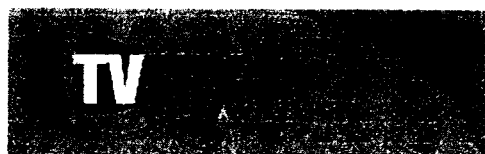
**Lisa Sousa  
LIN TV Corp.**

7/8/2008

**WTNH**

<b><i>Newscast Producer</i></b>	<b><i>Virginia Fisher</i></b>	<p>WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, Connecticut is looking for a full-time newscast producer to join our award winning newsroom. The person we seek will be responsible for the overall creation, writing and production of newscasts. If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you. College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends.</p> <p>Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510</p> <p>We prefer email submissions if possible to <a href="mailto:virginia.fisher@wtmh.com">virginia.fisher@wtmh.com</a> Please, no phone calls. We'll contact you to see examples of your work.</p> <p>WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.</p>
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## TVSPY DIRECTORIES

- COACHES
- HARDWARE
- JOURNALISM SCHOOLS
- NEWS SERVICES
- ORGANIZATIONS
- TALENT AGENTS

## RECRUITING

### TVSpy Job Bank

- POST JOBS
- SEARCH JOBS

### Talent & Freelance Directory

- SEARCH RESUMES
- SEARCH TAPES
- SUBMIT A RESUME
- SUBMIT A TAPE

### Today's Candidate

## SHOPTALK

- SUBSCRIBE
- READ NOW
- SHOPTALK ARCHIVES

## EXCHANGE INFO

### Watercoolers

- TVSPY WATERCOOLER
- THE SANDBOX
- HOLLYWOOD NETWORK
- MARKETING MATTERS

### Employer Surveys

- SUBMIT A SURVEY
- SEARCH SURVEYS

## TVSpy Job Bank

### Preview your Job Posting

Your job posting details are listed below. Click "Edit Job" to return to the posting page and "Post Job" to proceed to the billing page.

**Length** 14 days  
**Job Title** Newscast Producer  
**Category** Producers  
**Location** New Haven  
**Company** WTNH

#### Job Description

WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, Connecticut is looking for a full-time newscast producer to join our award winning newsroom. The person we seek will be responsible for the overall creation, writing and production of newscasts. If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you. College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends. Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510 We prefer email submissions if possible to [virginia.fisher@wtnh.com](mailto:virginia.fisher@wtnh.com) Please, no phone calls. We'll contact you to see examples of your work. WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.

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## Review Ad Purchases

Your ad purchases are listed below. The print portion of your ad will publish on the next available start date. A confirmation e-mail will be sent to the e-mail address you provide along with payment information on the next page.

- To pay for the ad(s) now on our secure server, click '**Checkout**'
- To save the current ad and start a new one, click '**Save & Create Another**'
- To make changes to the ad, click '**Edit**'
- To remove an ad, click the '**Remove**' button.

Publication	Starts	Package	Price	Action
Hartford Courant (CT)	7/20/2008	THREE: Sun and 30 days online	\$1955.60	<div>Edit</div> <div>Remove</div>
				<b>Total: \$1955.60</b>

Your transaction will be transmitted using  
your browser's secure encryption technology

Save & Create Another

Checkout >

If you receive an error accessing the secure server, use the Standard Server.

H

## Jen Piscopo

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**From:** Support [support@adstar.com]  
**Sent:** Tuesday, July 15, 2008 11:27 AM  
**To:** Jen Piscopo  
**Cc:** dufour@courant.com  
**Subject:** Your Ad Placed

Thank You for advertising in Hartford Courant (CT).

To view your ad(s) or modify the online portion of your ad(s), click on the link(s) below:

Ad #1: (Web Id: CT04659)

<http://careerbuilder.advertise123.com/findad.asp?bid=2219410&aid=2219410&pid=140&rid=140>

Total amount charged to your credit card is: \$1,955.60

Please do not delete this email for 30 days as it contains important information about your print ad(s) and CareerBuilder.com online ad(s). If you would like to modify the print portion of your ad(s) or have additional questions, please call the Hartford Courant (CT) at 1-860-241-3296.

## Jen Piscopo

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**From:** JobThread [help@jobthread.com]  
**Sent:** Thursday, July 03, 2008 8:48 AM  
**To:** Jen Piscopo  
**Subject:** Lost Remote - Receipt

### Job Information

---

Title: Newscast Producer  
Company: WTNH  
Location: New Haven, CT  
Date Posted: Jul 3, 2008  
Posting Duration: 30 days

### Payment Information

---

Job posting(s) to Lost Remote  
Newscast Producer  
Posting Fee \$0.00  
Total: \$0.00

Payment Method: N/A

Copyright 2005-2008 JobThread, Inc.

[<<Back](#)

## Newscast Producer

Posted July 9, 2008

(WTNH) -- WTNH, News Channel 8, the LIN Television owned ABC station in New Haven, Connecticut is looking for a full-time newscast producer to join our award winning newsroom.

The person we seek will be responsible for the overall creation, writing and production of newscasts. If you have solid experience as a news producer and you can handle breaking news while keeping focused on superior storytelling, we want to hear from you.

College degree or equivalent television news experience required. Knowledge of iNews and Avid systems is a definite plus. Must be flexible in term of work schedules, including working nights and weekends.

Interested individuals should submit their resumes and salary history to Virginia Fisher, Assistant News Director, WTNH, 8 Elm Street, New Haven, CT 06510

We prefer email submissions if possible to [virginia.fisher@wtnh.com](mailto:virginia.fisher@wtnh.com) **Please, no phone calls.** We'll contact you to see examples of your work.

WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.



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# Position 10

For Internal Station Use  
This Form Should Be Used to Create a Job Vacancy Folder  
For Each Vacancy At the Station(s)  
Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

## NEW JOB VACANCY

### Part A

#### I. General Information

1. Job Title: NEW MEDIA SALES DIRECTOR
2. Station: WTNH
3. Date Position Opened: \_\_\_\_\_
4. Date Position Filled: ~~7/1/08~~ 11/3/08
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing this vacancy attached hereto?  
Yes ☐ No ☐

#### II. Interviewees

1. List of people interviewed for this position:

Name	Date	Recruitment Source
	<u>Sept 26, '08</u>	<u>Website + LHM Contact Bill Gaffney wtnh.com</u>
	<u>Oct 5, '08</u>	<u>website + word of mouth wtnh.com</u>
	<u>Sept 19, '08</u>	<u>Internal - TV Jobs</u>
	<u>Oct 15, '08</u>	<u>website / phone call - monster</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

2. Total number of people interviewed for this position: TWO
3. Total number of applicants for this job: ~~Four~~ Four

III. Hiree

Person ultimately hired for this position:

Name: Ron Welby

Recruitment Source: web site

Approval:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_



## Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Date posted: 9/3/08 Yes ☒ No ☐  
Attach a copy of notice posted.

LIN TV postings

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐  
Name of Third Party: 9/3/08  
Date sent: \_\_\_\_\_  
Attach proof of sending to third party.  
Attach copy of third party's proof of distribution.

EEO Phone Line

3. Was a copy of the job notice for this vacancy sent to all of the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐  
Date sent: 9/3/08  
Attach a copy of the current list of such organizations.  
Attach proof of sending to such organizations.

EEO email

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

a) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *WTH.com*  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

b) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *CBA*  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

c) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *Subs.com*  
\_\_\_\_\_ *TU*  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

d) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ *New Haven Register*  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

RECORDKEEPING FORM B-3  
Shaw Pittman LLP  
January 2003

e) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

f) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

g) Name of Source: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
How was notification given to this source? \_\_\_\_\_

**Christine Ferrucci**

---

**From:** Christine Ferrucci  
**Sent:** Wednesday, September 03, 2008 11:58 AM  
**To:** Lisa Sousa  
**Subject:** WTNH TV Job Postings  
**Attachments:** Corp template 2.doc

Hi Lisa,  
Hope you're well and had a great summer!

Attached is an updated job posting for the LIN corporate listing. Please revise for next week's job posting.

Thank you,

Christine Ferrucci  
Executive Assistant to Jon Hitchcock  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com

9/3/2008

**WTNH-TV**

<b><i>Internet Sales Director</i></b>	<b><i>Roger Hess</i></b>	<p>Take our highly successful website to new levels. We lead the market with audience stats and content. Our ISD will be "big idea person" connecting local and national advertisers to the Connecticut marketplace through our site. Develop large-scale new business clients. Create and sell integrated campaigns working with television advertising AE's, internet advertising AE's and our National reps. Directly manage a staff of dedicated Internet Account Executives. Create and oversee development of vertical sections. Ascertain and supervise research needs. Develop business plans; manage inventory, pricing, production and trafficking. Combine cutting edge technology with proven marketing principles so our advertisers realize great results. We're looking for a strong salesperson that can also lead and direct a team to success. Proven track record developing large-scale clients a must. Must have thorough understanding of online center and advertising. Five years media sales experience required. We have a tremendous team with excellent support and need an internet advertising visionary to lead our efforts. Rush resume to: <a href="mailto:roger.hess@wnth.com">roger.hess@wnth.com</a> or 8 Elm Street, New Haven, CT 06510. EOE.</p>
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## Christine Ferrucci

---

**From:** Christine Ferrucci  
**Sent:** Wednesday, September 03, 2008 12:02 PM  
**To:** 'Amy Wilson (awilson@cc.albertus.edu)'; 'Bridget Lichtinger (belichti@syr.edu)'; 'Collegiate Broadcasters (cbjob@mailman.rice.edu)'; 'Corace Levine (Grace.Levine@quinnipiac.edu)'; 'Diane Lyons (Dianne\_B\_Lyons@spfldcol.edu)'; 'Doris Dumas NAACP'; 'Dr. Karen Ritzenhokk (Ritzenhoffk@ccsu.edu)'; 'Dr. Linda Perry'; 'eastern'; 'George Sutherland (gsutherland@ulgh.org)'; 'Geraldine Lombard (lombardg@briarwood.edu)'; 'Jack Tinker (jrtin@conncoll.edu)'; 'Jerry Allen (JLAllen@Newhaven.edu)'; 'Katie Slater (careercenter@sjc.edu)'; 'Linda Domenitz (ldomenitz@ccc.commnet.edu)'; 'Media Line\* Mark Shilstone Media Line .com'; 'National Association of Hispanic Journalists'; 'Prof Jerry Dunklee (dunkleej1@southernct.edu)'; 'Roberta DiFelica (Rdifelice@nvcc.commnet.edu)'; 'SCSU'; 'Suzanne Wall (yurkowall@albertus.edu)'; 'Yanmin Yu (Yanmin@bridgeport.edu)'  
**Subject:** WTNH & WCTX TV Job Postings  
**Importance:** High  
**Attachments:** Corp template 2.doc

Hello Everyone,

Please post the attached WTNH & WCTX TV job posting in your local areas. We currently have an opening for an full time Internet Sales Director.

Thank you for your attention.

Christine Ferrucci  
Executive Assistant  
WTNH-TV/wtnh.com & WCTX-TV/myzone.tv  
8 Elm ST, New Haven, CT 06510  
tel 203-784-8826; fax 203-782-1652  
email: christine.ferrucci@wtnh.com



## Current Open Job Positions 09/03/08

### Sales Department

#### **Internet Sales Director**

WTNH-TV & wtnh.com

Take our highly successful website sales to new levels. We lead the market with audience stats and content. Our ISD will be the "big idea person" connecting local and national advertisers to the Connecticut marketplace through our site. Develop large-scale new business clients. Create and sell integrated campaigns working with television advertising AE's, internet advertising AE's and our National reps. Directly manage a staff of dedicated Internet Account Executives. Create and oversee development of vertical sections. Ascertain and supervise research needs. Develop business plans; manage inventory, pricing, production and trafficking. Combine cutting edge technology with proven marketing principles so our advertisers realize great results.

We're looking for a strong salesperson who can also lead and direct a team to success. Proven track record developing large-scale clients a must. Must have thorough understanding of online content and advertising. Five years media sales rep required. We have a tremendous team with excellent support and need an internet advertising visionary to lead our efforts.

Rush resume to: [roger.hess@wtnh.com](mailto:roger.hess@wtnh.com) or mail to 8 Elm Street, New Haven, CT 06510. EOE.

**Debbie Goncalves**

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**From:** ecomsystem@monster.com  
**Sent:** Tuesday, September 02, 2008 1:06 PM  
**To:** Debbie Goncalves  
**Subject:** Monster Receipt - Order # 2266635

Hello Roger,

**Thank you for ordering online at Monster.**

Your job posting(s) will be accessible to job seekers within 15 minutes.

Your job will be visible to job seekers immediately after activation. [Log in](#) to view or edit your job postings and organize candidate responses online.

Your Username is: Channel8&9 [Forgot your password?](#)

\*\*\*Your Order\*\*\*

1 Single Job Posting	\$385.00
US-Connecticut-New Haven - Sales/Retail/Business Development	

---

Order Total	\$385.00
-------------	----------

Job Title: Internet Sales Director  
Job ID(s): 75357494  
Date Posted: 9/2/2008  
Date Expired: 11/1/2008  
Payment Method: Visa  
Order Number: 2266635

**Posting more than one job this year?**

You can save a lot of money if you buy 2 or more jobs now. Post them as you need to throughout the year. [Learn more.](#)

**Search for and save only the best resumes**

Find qualified candidates now with Monster's SmartFind resume search. The perfect complement to your Monster job postings. [Learn more.](#)

Need help?

Call 1-800-MONSTER (666-7837) to speak with a Monster Representative or [visit our online Resource Center.](#)

\*\*\*Account Information\*\*\*

Roger Hess  
WTNH-TV

10/16/2008



**JOURNAL REGISTER COMPANY \*\*PROOF\*\***

**Ad Number: 2156777**

**Account No: 414250**

<b>Customer:</b> WTNH-TV/WCTX-TV	<b>Contact:</b> FAX	<b>Phone:</b> 2037848826
<b>Price:</b> 509.70		
<b>Size:</b> 1 X 10.00	<b>Notes:</b> Debbie Goncalves	
<b>Class:</b> 648; SALES & MARKETING	<b>Printed By:</b> MHUGHES 09/11/2008	
<b>Ordered:</b> 5 Times 09/17/2008	<b>Dates:</b> 09/14/2008 09/14/2008 09/14/2008 09/17/2008	

Signature of Approval:

Date:

**New Media  
Sales Director**  
**WTNH-TV & WTNH.com**  
Must have proven sales man-  
agement track record  
thorough understanding of  
online and new media sales  
and marketing. Info at  
www.wtnh.com Resumes:  
roger.hess@wnh.com EOE

Post-it® Fax Note	7671	Date	9/11	# of pages	1
To	Debbie	From	Michelle		
Co./Dept.	WTNH	Co.	NHR		
Phone #	848-2926	Phone #	789-5468		
Fax #	848-2911	Fax #	865-8360		

*NH-1  
Register*

**JOURNAL REGISTER COMPANY \*\*PROOF\*\***

**Ad Number: 2156777**

**Account No: 414250**

**Customer: WTNH-TV/WCTX-TV**

**Contact:**

**FAX**

**Phone:**

**2037848826**

**Price: 509.70**

**Size: 1 X 10.00**

**Notes:**

**Debbie Goncalves**

**Class: 648; SALES & MARKETING**

**Printed By:**

**MHUGHES 09/11/2008**

**Ordered: 5 Times**  
**09/17/2008**

**Dates:**

**09/14/2008 09/14/2008 09/14/2008 09/17/2008**

**Signature of Approval:**

**Date:**

**New Media**  
**Sales Director**  
**WTNH-TV & WTNH.com**  
Must have proven sales man-  
agement track record,  
thorough understanding of  
online and new media sales  
and marketing. Info at  
[www.wtnh.com](http://www.wtnh.com) Resumes:  
[roger.hess@wtnh.com](mailto:roger.hess@wtnh.com) EOE

Post-it® Fax Note	7671	Date	9/11	# of pages	1
To	Debbie	From	Michelle		
Co./Dept.	WTNH	Co.	NHR		
Phone #	848-2976	Phone #	789-5468		
Fax #	848-2911	Fax #	865-8360		

NH-1  
Register

## **Debbie Goncalves**

**From:** jobs@tvjobs.com  
**Sent:** Tuesday, September 02, 2008 12:23 PM  
**To:** Debbie Goncalves  
**Subject:** TVJobs.com - Internet Sales Director job listing posted

### **JOB POSTING NOTIFICATION FROM TVJOBS**

Deborah Goncalves,

The "Internet Sales Director" position for WTNH was just posted in the Job Center and is now available on-line ...

Station : WTNH  
Position : Internet Sales Director  
Category : Internet Sales Director  
Database : Television  
Job ID : TVJ#34101097  
Posted : 9/2/2008  
Expires : 10/2/2008  
Status : Non-Registered Employer - New Job Listing Ad Text :

Internet Sales Director

Internet Sales Director, WTNH-TV & wtnh.com.  
Take our highly successful website sales to new levels. We lead the market with audience stats and content. Our ISD will be the "big idea person" connecting local and national advertisers to the Connecticut marketplace through our site. Develop large-scale new business clients. Create and sell integrated campaigns working with television advertising AE™s, internet advertising AE™s and our National reps. Directly manage a staff of dedicated Internet Account Executives. Create and oversee development of vertical sections. Ascertain and supervise research needs. Develop business plans manage inventory, pricing, production and trafficking. Combine cutting edge technology with proven marketing principles so our advertisers realize great results. We're looking for a strong salesperson who can also lead and direct a team to success. Proven track record developing large-scale clients a must. Must have thorough understanding of online content and advertising. Five ye

ars media sales exp required. We have a tremendous team with excellent support and need an internet advertising visionary to lead our efforts.

Rush resume to: Roger.hess@wtnh.com, or 8 Elm Street, New Haven CT 06510. EOE.

Notes :

1. We recommend that you either save or print this page and provide the above Job ID number to a TVJobs administrator in any future correspondence concerning this ad.
2. We recommend that you print this page and include it with your EOE file for this position as confirmation that this job was posted for the above duration at TVJobs (<http://www.tvjobs.com>)
3. We will send notification of pending expiration 5 days prior to the expiration date to enable you to



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## ◎ JOB OPPORTUNITIES

**Title:**

Internet Sales Director (WTNH CH. 8 TV)

**Job Code:****Deadline (mm/dd/yy):**

12/03/08

**Location:**

New Haven, CT

**Description:**

Take our highly successful website sales to new levels. We lead the market with audience stats and content. Our ISD will be the "big idea person" connecting local and national advertisers to the Connecticut marketplace through our site. Develop large-scale new business clients. Create and sell integrated campaigns working with television advertising AE's, internet advertising AE's and our National reps. Directly manage a staff of dedicated Internet Account Executives. Create and oversee development of vertical sections. Ascertain and supervise research needs. Develop business plans; manage inventory, pricing, production and trafficking. Combine cutting edge technology with proven marketing principles so our advertisers realize great results.

**Responsibilities:****Requirements:**

We're looking for a strong salesperson who can also lead and direct a team to success. Proven track record developing large-scale clients a must. Must have thorough understanding of online content and advertising. Five years media sales rep required. We have a tremendous team with excellent support and need an internet advertising visionary to lead our efforts.

**How to Apply:**

Rush resume to: [roger.hess@wtnh.com](mailto:roger.hess@wtnh.com) or mail to 8 Elm Street, New Haven, CT 06510

**Contact:**

[<<Back](#)



## Internet Sales Director, WTNH-TV & wtnh.com

Posted Sept. 8, 2008

(WTNH) -- Take our highly successful web site sales to new levels. We lead the market with audience stats and content. Our ISD will be the "big idea person" connecting local and national advertisers to the Connecticut marketplace through our site.

Develop large-scale new business clients. Create and sell integrated campaigns working with television advertising AE's, Internet advertising AE's and our National reps. Directly manage a staff of dedicated Internet Account Executives. Create and oversee development of vertical sections. Ascertain and supervise research needs. Develop business plans; manage inventory, pricing, production and trafficking. Combine cutting edge technology with proven marketing principles so our advertisers realize great results.

We're looking for a strong salesperson who can also lead and direct a team to success. Proven track record developing large-scale clients a must.

Must have thorough understanding of online content and advertising. Five years media sales experience required. We have a tremendous team with excellent support and need an Internet advertising visionary to lead our efforts.

Rush resume to: [Roger.hess@wtnh.com](mailto:Roger.hess@wtnh.com), or mail to

Roger Hess  
c/o WTNH  
8 Elm Street  
New Haven CT 06510.

WTNH is an Equal Opportunity Employer that seeks diversity in our workforce. All qualified applicants are encouraged to apply. A pre-employment drug screening and proof of eligibility for employment will be required.



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